

DEPARTMENTGENERAL GOVERNMENT
FUND 10**Program Description**

The department called General Government is responsible for the operation of the Village of Slinger in accordance with all State statutes and municipal ordinances. This department includes a wide range of functions and services: the Village Board and its committees, administrative, clerical and treasury functions, elections, planning, assessment, the Police Department and other public safety and the Parks, Public Works & Forestry Department all fall under this category. All revenue associated with these activities, such as taxes, intergovernmental payments, fees and charges for services and fines are recorded under General Revenues.

Due to the diverse nature of these functions, expense categories are recorded in separate units. These will be discussed under the individual departments of Administrator, Clerk, Treasurer, Police Department, Other Public Safety and Parks, Public Works & Forestry. For discussion purposes, the expenses entitled General Government include only those items directly related to the Village Board and Village President, Village committees and legal fees.

2018 Accomplishments

- Successfully achieved the acquisition of the first three areas of electric service territory from WE Energies. At the time of budget development, the first two areas have been completely integrated into the Slinger Electric system and the third area is expected to be complete by the time of budget adoption.
- Attained designation as an Ice Age Trail Community and received preliminary approval of \$300,000 in grant funding for a trail expansion project.
- Completed the recodification process for the Village's ordinances, zoning code and land division code after public hearings held at the Planning Commission and Village Board.
- Reconstructed all streets in the Rauh subdivision. This project included significant rehabilitation of the roadway base and installation of curb and gutter to improve stormwater drainage and provide longer pavement life.
- Approved a plan for expanding and upgrading the Public Works (DPW) facility. This project will bring tremendous safety improvements for DPW staff performing in-house repair and maintenance duties. It will also expand Village space available for public meetings and other events.
- Maintained effective operations while experiencing several staff transitions due to retirements and other changes.

2019 Objectives

- Continue to explore opportunities to promote economic development within the Village as they become available. This will include researching options for expanding the Village's planning and zoning administrative functions.
- Complete the reconstruction of the St. Paul subdivision streets and utility infrastructure.
- Continue the process of converting to a digital and paperless system for meeting and records management. This is a multi-year project that will provide greater transparency for Village residents and other interested parties.

Staffing

Position	FTE (Full-Time Equivalent)
Village President	1 incumbent
Village Board	6 trustees
Planning Commission	5 members and 2 trustees
Board of Appeals	5 members
Parks & Recreation Board	5 members and 2 trustees
Police Commission	5 members

Salary and Wage Distributions

The Village President received a wage of \$5,000 for 2018. This budget proposes an increase to \$6,000 for 2019 which would only take effect after an election is held for Village President in April 2019. State statute prohibits current officials from enacting their own pay raises so any increases approved in this budget for elected officials can be implemented only after a change in term has taken place.

Village Board Trustees each received an annual wage of \$4,000 in 2018. This budget proposes an increase in the annual Trustee wage to \$4,500 per year. Since only three Trustee seats are up for election in 2019, this increase would be effective for half of the Trustees after the April 2019 elections. The remaining positions would receive this increase after their terms expire in 2020.

Committee members other than Village Trustees received a per diem payment of \$25 per meeting attended for 2018. This budget proposes an increase in the per diem payment to \$35 per meeting for most committees and to \$50 per meeting for Planning Commission members. This change would take effect after the required Village Ordinance update is adopted.

All of the pay changes discussed above will also require a change in the Village ordinance governing Elected and Appointed Officials.

Account Detail – General Revenues

41110-000 – Real & Personal Property Tax: This is the tax levy to be collected to fund General Government expenditures. The Village Board has chosen to use the full amount of levy authorized for 2019 and this would mean an increase of 3.45% due to the Village's strong rate of net new construction. State levy limit calculation changed for 2019 however, and over \$22,000 has been deducted from the levy maximum to offset aid received for the elimination of a portion of personal property tax.

41140-000 – Mobile Home Tax: This amount is calculated using information provided by the Village Assessor. A portion of this is distributed to the school district.

41321 – Payment in Lieu – Housing Authority: This revenue has been eliminated from the 2019 budget because the Slinger Housing Authority contracted with a for-profit organization for the purpose of achieving major renovations and upgrades of its facilities. The Authority's tax exempt status was removed for 2018 and the property was added to the tax roll for the 2018/2019 levy.

43420-000 – Fire Insurance Tax: This amount is received from the State based on levels collected from fire insurance premiums. The entire amount is forwarded to the Slinger Fire Department, in accordance with State statute.

43521-000 – Law Enforcement Training: This amount is received from the WI Department of Justice to assist with Police Department training expenses. The amount is based on the number of sworn officers in the department.

44210-000 – Other Licenses: This amount includes fees for show permits, professional fireworks displays and solicitor permits.

45110-000 – Court Penalties: These are the Village's portion of forfeitures issued for ordinance and traffic violations. These are collected and distributed through the Mid-Moraine Municipal Court.

46111-000 – TIF Administrative Fee: This is a fee paid from Tax Increment Finance District funds for the management of TID #4 and TID #5.

46210-000 – Police Fees: This account records fees received for several items such as the School District share of crossing guard wages and additional coverage for special events.

46320-000 – Misc Services: These are the fees charged to property owners who fail to remove snow from their sidewalks or control weeds on the property. Owners first receive a warning from the Village and if no corrective action is taken within the time allowed, the work is performed by the Village with the cost billed to the property owner.

49200-000 – Transfer from Other Funds: This is the allocation of income from the utilities, based on the prior year operating revenues.

Account Detail – General Expenditures

50001-000 – Contingency: The 2019 budget has been drafted with no increase calculated for any salary or wage expenses. An amount has been placed in contingency to allow for salary and wage increases per the pay-for-performance system.

51110-105 Village Board Wages: There is an increase proposed for this account in 2019. Further information can be found in the above section titled “Salary and Wage Distributions”. Due to the restrictions placed on elected official wage actions, the increase shown here represents an increase for half of the Trustees in 2019.

51110-320 – Village Board Expenses: This account pays such expenses as Mid-Moraine Municipal Association dues and meeting fees, membership in the League of Wisconsin Municipalities and miscellaneous administrative items.

51110-321 – Village Board Community Programs: This account is used for various items such as holiday street decorations, Slinger Advancement Association programs and the employee career milestone recognition program.

51120-140 – Committees Per Diem: The Planning Commission and Parks & Recreation Board holds regularly scheduled meetings each month. The Board of Appeals and Police Commission meet on an as-needed basis. A small increase in the per diem rate is proposed here for 2019. In addition to budget approval, this action would also require approval of a Village Ordinance revision.

51310-210 – Legal Fees: This amount is for all legal services required by the Village and includes general services, labor consultation, and municipal court representation.

56300-000 – Planning: The increase shown in this account reflects the Village’s increased focus on economic development and other planning activities. It also provides funding for a possible transition in planning services in anticipation of the Village Planner’s future retirement.

**2019 PROPOSED BUDGET
GENERAL FUND REVENUES**

	2017 ACTUAL 7/31/2017	2018 ACTUAL 07/31/2018	PROJECTED YEAR-END	2018 AMENDED BUDGET	2019 PROPOSED BUDGET	% CHANGE
100-41110-000-000 REAL & PERSONAL PROPERTY TAX	-	-	2,295,770.00	2,295,770.08	2,222,392.00	-3.20%
100-41140-000-000 MOBILE HOME TAX	9,880.26	9,381.35	18,594.00	16,999.48	19,000.00	11.77%
100-41210-000-000 AG USE PENALTY	-	546.62	546.62	-		
100-41311-000-000 PAYMENT IN LIEU-ELECTRIC	-	-	178,113.00	178,113.00	178,113.00	0.00%
100-41312-000-000 PAYMENT IN LIEU-WATER	-	-	150,782.00	150,782.00	150,782.00	0.00%
100-41321-000-000 PAYMENT IN LIEU-HOUSING AUTH.	-	-	15,000.00	15,000.00	-	-100.00%
100-43410-000-000 SHARED TAXES/STATE	77,343.79	13,221.10	89,000.00	89,000.00	125,000.00	40.45%
100-43413-000-000 STATE COMPUTER AID	5,650.00	5,739.14	5,739.14	6,000.00	6,000.00	0.00%
100-43420-000-000 FIRE INSURANCE TAX	20,663.92	20,625.39	20,625.39	20,000.00	21,000.00	5.00%
100-43521-000-000 LAW ENFORCEMENT TRAINING	1,600.00	-	1,980.00	1,980.00	1,980.00	0.00%
100-43531-000-000 TRANSPORTATION AIDS	137,966.31	156,916.41	209,222.00	209,222.00	220,000.00	5.15%
100-43541-000-000 RECYCLING GRANT PROGRAM AIDS	12,523.54	12,518.61	12,518.61	12,500.00	13,000.00	4.00%
100-44110-000-000 LIQUOR & MALT BEVERAGE LICENSE	8,400.00	5,851.00	7,000.00	10,000.00	7,000.00	-30.00%
100-44120-000-000 BARTENDER'S LICENSE	4,139.00	4,932.00	5,500.00	5,000.00	5,500.00	10.00%
100-44130-000-000 CIGARETTE LICENSE	360.00	300.00	300.00	400.00	300.00	-25.00%
100-44150-000-000 DOG & CAT LICENSES	-	-	3,500.00	3,500.00	3,500.00	0.00%
100-44170-000-000 AMUSEMENT DEVICE LICENSE	2,644.00	2,775.00	3,000.00	3,000.00	3,000.00	0.00%
100-44210-000-000 OTHER LICENSES	405.00	810.00	1,000.00	1,000.00	1,000.00	0.00%
100-44310-000-000 BUILDING PERMITS	88,894.03	96,678.83	165,735.14	150,000.00	165,000.00	10.00%
100-44320-000-000 ELECTRIC PERMITS	19,941.30	19,641.28	33,670.77	33,000.00	34,000.00	3.03%
100-44330-000-000 PLUMBING PERMITS	16,232.60	16,915.50	28,998.00	27,000.00	30,000.00	11.11%
100-44340-000-000 LAWN PERMITS	700.00	400.00	500.00	500.00	500.00	0.00%
100-44410-000-000 ZONING PERMITS	4,530.00	5,280.00	6,000.00	5,000.00	5,000.00	0.00%
100-44910-000-000 CABLE FRANCHISE FEES	31,048.90	31,181.67	62,037.75	62,000.00	63,000.00	1.61%
100-45110-000-000 COURT PENALTIES	44,739.49	41,974.19	71,955.75	85,000.00	85,000.00	0.00%
100-45130-000-000 PARKING VIOLATIONS	2,733.00	4,260.04	6,200.00	6,000.00	6,000.00	0.00%
100-45210-000-000 AWARDS & DAMAGES	642.31	1,103.67	1,103.67	-		
100-46110-000-000 CLERK'S FEES	5,408.50	5,869.00	10,061.14	10,000.00	10,000.00	0.00%
100-46111-000-000 TIF ADMINISTRATIVE FEE	-	-	12,132.94	10,000.00	12,000.00	20.00%
100-46112-000-000 ENGINEERING SERVICES	-	-	2,000.00	2,500.00	2,000.00	-20.00%
100-46113-000-000 CULVERT/STREET PERMITS	2,100.00	4,625.00	7,928.57	5,000.00	8,000.00	60.00%
100-46120-000-000 PUBLICATION FEES	382.00	505.00	750.00	750.00	750.00	0.00%
100-46130-000-000 SALE OF MATERIALS	349.65	186.48	319.68	500.00	500.00	0.00%
100-46210-000-000 POLICE FEES	67,055.66	70,457.30	80,400.00	80,400.00	80,000.00	-0.50%
100-46222-000-000 MAINTENANCE CONTRACT FEES	6,606.65	4,055.08	14,000.00	14,000.00	14,000.00	0.00%
100-46320-000-000 MISC SERVICES(SIDEWALKS,ETC)	474.48	150.00	600.00	1,000.00	750.00	-25.00%
100-46330-000-000 BURN PERMITS	940.00	830.00	1,500.00	1,500.00	1,500.00	0.00%
100-46420-000-000 GARBAGE COLLECTION FEES	975.00	2,475.00	3,000.00	2,000.00	3,000.00	50.00%
100-46911-000-000 PROPERTY RECORDS FEES	3,675.00	8,965.00	10,000.00	7,000.00	10,000.00	42.86%
100-46999-000-000 DIGITAL MAPPING SURCHARGE	150.00	350.00	500.00	500.00	500	0.00%
100-47311-000-000 SCHOOL MAINT AGREEMENT	-	971.00	12,000.00	12,000.00	12,000.00	0.00%
100-48210-000-000 PARK RENTAL FEES	10,950.00	9,825.00	16,000.00	16,000.00	16,000.00	0.00%
100-48110-000-000 INTEREST INCOME/GENERAL FUND	18,978.14	24,609.21	42,187.22	35,000.00	45,000.00	28.57%
100-48125-000-000 GAIN ON INVESTMENTS	(64.77)	(4.00)	(4.00)	-		
100-48130-000-000 UNREALIZED GAIN ON INVESTMENTS	(2,245.25)	(9,908.32)		-		
100-49200-000-000 TRANSFERS FROM OTHER FUNDS	-	-	49,870.60	20,854.00	46,787.00	
TOTAL FUND REVENUE	606,772.51	575,012.55	3,657,637.99	3,605,770.56	3,628,854.00	0.64%

**2019 PROPOSED BUDGET
GENERAL FUND EXPENDITURES**

	7/31/2017	07/31/2018	YEAR-END	AMENDED	PROPOSED	% CHANGE
100-50001-000-000 CONTINGENCY	472.53	592.29	37,802.00	66,772.00	65,009.00	-2.64%
100-51110-105-000 VILLAGE BOARD WAGES	13,999.86	13,999.86	24,000.00	24,000.00	25,500.00	6.25%
100-51110-130-000 VILLAGE BOARD S/SECURITY	1,071.00	1,071.00	1,836.00	1,836.00	1,951.00	
100-51110-320-000 VILLAGE BOARD EXP & DUES	2,543.50	467.09	1,500.00	2,500.00	2,500.00	0.00%
100-51110-320-000 VILLAGE BOARD COMM PROGRAMS	590.00	4,081.50	5,000.00	5,500.00	5,000.00	-9.09%
100-51120-140-000 COMMITTEES PER DIEM	1,625.00	1,700.00	1,700.00	2,500.00	4,000.00	60.00%
100-51120-300-000 COMMITTEES SUPPLIES AND EXP	-	60.00	100.00	100.00	100.00	0.00%
100-51310-210-000 LEGAL FEES	38,362.50	35,939.99	61,611.41	65,000.00	65,000.00	0.00%
100-51410-105-000 VILLAGE PRESIDENT WAGES	2,916.69	2,916.69	5,000.00	5,000.00	6,000.00	20.00%
100-51410-130-000 VILLAGE PRESIDENT S/SECURITY	223.09	223.09	383.00	383.00	459.00	19.84%
100-51410-140-000 VILLAGE PRESIDENT EXP & DUES	69.75	70.75	300.00	300.00	300.00	0.00%
100-56300-000-000 PLANNING	32471.19	62704.82	107493.98	110,000.00	125,000.00	13.64%
TOTAL FUND EXPENDITURES	94,345.11	123,827.08	246,726.39	283,891.00	300,819.00	5.96%

DEPARTMENT

ADMINISTRATOR

FUND 10 – GENERAL GOVERNMENT

Program Description

The Administrator is responsible for leading, planning, organizing and directing the operation of the Village of Slinger. This department oversees all department heads and monitors daily activities for Village and utilities staff. The Administrator promotes economic development within the Village through such efforts as working with Economic Development/Washington County, managing the Village's Revolving Loan Fund, and identifying and pursuing economic grant opportunities. The Administrator also works with the Treasurer/Deputy Clerk in preparing the annual budget and tax levy documentation.

2018 Accomplishments

- Completed transfer of areas 1, 2 and 3 (anticipated November/December 2018) of the electric territory agreement from WE Energies to Slinger Utilities.
- Implemented elements of the economic development analysis to continue progress toward the community's economic development and community growth needs.
- Completed recodification process, providing searchable, online access to the updated Village Code of Ordinances (anticipated adoption December 2018).
- Met with business owners and leaders to discuss questions, concerns and visions for the Village.
- Secured preliminary approval of matching grant funding \$300,000 of \$600,000 project) through the Wisconsin DNR for a trail loop extension through Community Park and adjacent properties.

2019 Objectives

- Focus on promoting the commercial development of the STH 60 and US 41 area.
- Continue to explore grant funding opportunities that could be used for economic development and infrastructure improvements in the Village.
- Continue to develop and implement strategies to enhance promotion and economic growth of the Village.

- Continue to focus on facility needs to accommodate growth and community needs and expectations.

Staffing

Position	FTE (Full-Time Equivalent)
Administrator	1

Salary and Wage Distributions

The Administrator's salary is \$85,050 per year. This amount is divided as follows:

General Government	20%
Electric Utility	30%
Water Utility	30%
Sewer Utility	20%

Account Detail

51411-300 – Administrator Supplies & Expenses: This amount includes membership dues, conference attendance and miscellaneous expenses.

**2019 PROPOSED BUDGET
VILLAGE ADMINISTRATOR**

	2017 ACTUAL 7/31/2017	2018 ACTUAL 07/31/2018	PROJECTED YEAR-END	2018 AMENDED BUDGET	2019 PROPOSED BUDGET	% CHANGE
100-51411-101-000 VILLAGE ADMIN SALARY	9,637.75	9,480.88	16,719.00	17,010.00	17,010.00	0.00%
100-51411-130-000 VILLAGE ADMIN S/SECURITY	685.45	716.05	1,248.00	1,270.00	1,270.00	0.00%
100-51411-132-000 VILLAGE ADMIN RETIREMENT	655.41	657.08	1,109.00	1,129.00	1,129.00	0.00%
100-51411-133-000 VILLAGE ADMIN BENEFITS	2,528.05	2,786.98	5,171.00	5,171.00	5,222.71	1.00%
100-51411-300-000 VILLAGE ADMIN SUPPLIES & I	1,254.09	1,293.97	3,000.00	3,000.00	3,000.00	0.00%
TOTAL EXPENDITURES	14,760.75	14,934.96	27,247.00	27,580.00	27,631.71	0.19%

DEPARTMENT

CLERK

FUND 10 – GENERAL GOVERNMENT

Program Description

The Village Clerk is responsible for elections administration, alcoholic beverage licensing, Board of Review activity, support of public meetings and maintenance of public records. The Clerk position for the Village is also responsible for human resource functions and provides assistance with customer service and daily operations.

2018 Accomplishments

- Continue to attend training/conferences/meetings, to maintain the clerk status. I am required to have 6 hours for the 2018-2019 term and I have 18 already.
 - Webinar Sessions; either live, posted or using training discs - 5 hrs
 - WisVote training classes - 3 hrs
 - Election administration sessions WI Municipal Clerks Assoc. meetings/conferences - 6 hrs
 - Training I have received that was conducted by the county - 4 hours
- Research what the Village would need to do to have paperless agendas and implement it if possible. With the assistance of the Deputy Clerk, we have calculated the cost of the printing (paper & copy) cost, along with the approximate staff hours that are involved in putting together the paper packets for each meeting. I have met with vendors at conferences and have viewed a demo on paperless agenda and minutes. I have received quotes and am proposing purchasing the paperless agenda software in the 2019 budget.
- Continue cross training with the Deputy Treasurer/Utility Clerk. Throughout 2018 I trained with the Deputy Treasurer to learn more about payroll, utility billing, sales tax exemption, wire transfers, meter installation, meter replacement, final billing, service orders, budget billing and stormwater billing. I believe I am capable of backing up the Deputy Treasurer position if necessary.

2019 Objectives

- Purchase electronic poll books and train poll workers on using them.
- Implement paperless agendas/minutes for meetings. Purchase electronic material for paperless software and train staff and Board members on how use the program.

Staffing

Position	FTE (Full-Time Equivalent)
Clerk	1
Deputy Clerk	1

Salary and Wage Distributions

The Clerk receives a salary of \$54,059. This amount is divided as follows:

General Government	30%
Electric Utility	20%
Central Services	50%

The Deputy Clerk receives an hourly wage of \$21.26, or \$44,220 per year. This position is paid by a number of departments as follows:

General Government	30%
Electric Utility	20%
Central Services	50%

Account Detail

51440-140 – Elections Per Diem: This is the account that records the hourly wages paid to poll workers for election work and training costs.

51440-300 – Elections Supplies & Expenses: This pays for all other costs associated with federal, state, county and local elections.

51415-300 – Clerk Supplies & Expense: This pays for all publication required by state statutes, state background checks for liquor licenses and bartender licenses along with any meetings, training or education for clerk certification.

**2019 PROPOSED BUDGET
VILLAGE CLERK**

	2017 ACTUAL 7/31/2017	2018 ACTUAL 07/31/2018	PROJECTED YEAR-END	2018 AMENDED BUDGET	2019 PROPOSED BUDGET	% CHANGE
100-51415-101-000 CLERK SALARY	9,308.26	9,346.04	15,671.00	16,220.00	16,220.00	0.00%
100-51415-102-000 DEPUTY CLERK	7,554.85	7,535.62	12,982.00	13,369.00	13,369.00	0.00%
100-51415-130-000 CLERK SOCIAL SECURITY TAX	1,223.33	1,296.18	2,120.00	2,192.00	2,192.00	0.00%
100-51415-132-000 CLERK RETIREMENT	1,146.69	1,170.58	1,884.00	1,947.00	1,947.00	0.00%
100-51415-133-000 CLERK BENEFITS	6,926.77	3,776.47	7,756.00	7,756.00	7,833.56	1.00%
100-51415-300-000 CLERK SUPPLIES & EXPENSE	1,103.19	1,233.87	4,500.00	4,500.00	4,500.00	0.00%
100-51440-130-000 ELECTIONS SOC SECURITY	96.71	138.56	200.00	200.00	200.00	0.00%
100-51440-140-000 ELECTIONS PER DIEM	881.88	1,811.40	3,000.00	2,500.00	1,000.00	-60.00%
100-51440-300-000 ELECTIONS SUPPLIES & EXP	1,725.78	1,410.70	2,500.00	2,500.00	10,250.00	310.00%
TOTAL EXPENDITURES	29,967.46	27,719.42	50,613.00	51,184.00	57,511.56	12.36%

DEPARTMENT

TREASURER

FUND 10 – GENERAL GOVERNMENT

Program Description

The Village Treasurer is responsible for accounting and financial activities for the Village, its four utilities – Electric, Water, Sewer and Stormwater – and all Tax Increment Finance Districts (TIDs) created by the Joint Review Board. The chief duties of this position include accounts payable and receivable, annual budget preparation, debt service, cash and risk management, payroll and benefits administration, and all functions related to the Statement of Taxes. In Slinger, the Treasurer also serves as Deputy Clerk providing public meeting support, notary public services and assisting with elections administration and public recordkeeping.

The Treasurer works closely with other staff to plan and manage larger projects and monitor ongoing performance. The position coordinates with Village partners on a wide range of activities such as property assessment, vendor contract performance and litigation management. The Treasurer also takes an active role in the Village's economic development efforts and provides information on Village programs and tax increment financing to local business owners and developers.

2018 Accomplishments

- Successfully inaugurated the Village as an Ice Age Trail Community with a dedication ceremony in June 2018. Ice Age Trail Community information has been incorporated into conversations being held with Village businesses to make them aware of the connection and the opportunities it provides for the promotion of Village businesses and programs.
- Worked with the Village Administrator and Engineer to submit an application for Knowles-Nelson Stewardship Grants to finance half of the cost of the proposed trail that would connect with the Ice Age trail and loop around the Glen Hill pond. The Village has been informed that these grants have been tentatively awarded for the full amount requested, \$300,000. We expect to receive confirmation of this by the end of the year.
- Managed the successful transition needed upon the retirement of the previous Deputy Treasurer who served the Village for 28 years. She graciously provided sufficient notice to enable us to hire her replacement a month prior to her retirement, and they both worked very hard to transfer as much job knowledge as possible to ensure a smooth process.

- Completed the bond issues that financed the acquisition of the first three electric service territories from WE Energies. Due to the fact that the Electric Utility was purchasing assets from a privately-owned utility, this involved a much more complicated process than usual. The Village worked with WEDC (Wisconsin Economic Development Corporation) to obtain authorization for a very specific type of bond required for this situation. Another result of this bond process was the refinancing of the Electric Utility's 2007 Revenue Bonds.
- Continued to make progress on planning the implementation of upgrades needed for Village facilities, specifically the DPW garage.

2019 Objectives

- Continue to promote economic development within the Village. This will include identifying and researching potential projects in the existing or future Tax Increment Finance Districts, as well as providing information and assistance to developers and businesses interested in working in and with the Village.
- Assist in the Village's transition to a more paperless operation, such as researching the option of providing electronic pay vouchers and time sheets.

Staffing

Position	FTE (Full-Time Equivalent)
Treasurer/Deputy Clerk	1
Deputy Treasurer	1

Salary and Wage Distributions

The Treasurer/Deputy Clerk receives a salary of \$68,058. This position is paid by the following departments:

General Government	10%
Electric Utility	20%
Water Utility	20%
Sewer Utility	20%
Central Services	30%

The Deputy Treasurer receives an hourly wage of \$19.72 or \$41,018 per year. This amount is paid as follows:

General Government	10%
Electric Utility	20%
Water Utility	10%
Sewer Utility	10%
Central Services	50%

The salary and wages for these positions are paid by several departments to more accurately show the distribution of work performed. Since these positions provide the accounting and financial support for the utilities and all other Village departments, the costs are divided among various departments with the majority coming from Fund 76, Central Services.

Account Detail

51420-101 and -102 – Treasurer and Deputy Treasurer Salary: These lines account for the portion of the Treasurer/Deputy Clerk’s salary that is paid out of General Government funds.

51420-300 – Supplies & Expense: This account pays for Treasurer-related expenses such as training costs, professional association memberships and reference materials.

51420-310 – Central Services Expense: This item records the General Government’s payment to Central Services for administrative and general office operations.

51420-345 – Central Equipment: This payment goes to the Central Equipment fund for the use of municipally owned vehicles and equipment.

51520-300 – Tax Roll Supplies & Expense: This account covers the cost of mailing and collecting tax bills and includes postage and mailing expenses, software and office supplies.

51530-210 – Assessment Services Contract: Assessment services are provided through an independent contractor. The annual contract payment was renewed for 2019-2023 with a slight increase.

51530-300 – Assessment Supplies & Expense: This account records costs associated with the annual Board of Review process. The higher amount recorded in 2018 was due to a correction needed on a property that was destroyed in a fire in 2016.

51610-530 – Central Services Building: This account pays the General Government’s share of Central Services fees associated with the municipal buildings and grounds.

**2019 PROPOSED BUDGET
VILLAGE TREASURER**

	2017 ACTUAL 7/31/2017	2018 ACTUAL 07/31/2018	PROJECTED YEAR-END	2018 AMENDED BUDGET	2019 PROPOSED BUDGET	% CHANGE
100-51420-101-000 TREASURER SALARY	3,787.28	3,795.52	6,805.00	6,805.00	6,805.00	0.00%
100-51420-102-000 DEPUTY TREASURER	2,469.45	2,415.16	4,423.00	4,423.00	4,423.00	0.00%
100-51420-130-000 TREASURER SOC SECURITY	458.83	477.53	838.00	838.00	838.00	0.00%
100-51420-132-000 TREASURER RETIREMENT	425.56	430.21	744.00	744.00	744.00	0.00%
100-51420-133-000 TREASURER BENEFITS	2,336.04	1,290.69	3,065.00	3,065.00	3,095.65	1.00%
100-51420-300-000 SUPPLIES & EXPENSE	2,561.98	2,561.84	4,391.73	4,500.00	4,500.00	0.00%
100-51420-310-000 CENTRAL SERVICES EXPENSE	11,032.00	11,455.00	22,910.00	22,910.00	24,735.00	7.97%
100-51420-345-000 CENTRAL EQUIPMENT	6,566.00	5,250.00	10,500.00	10,500.00	10,710.00	2.00%
100-51520-300-000 TAX ROLL SUPPLIES & EXP	701.70	728.00	2,500.00	2,970.00	2,500.00	-15.82%
100-51530-210-000 ASSESSMENT CONTRACT	10,920.00	10,920.00	16,380.00	16,380.00	17,850.00	8.97%
100-51530-300-000 ASSESSMENT SUPPLIES & EXF	399.98	2,819.62	3,000.00	1,500.00	1,500.00	0.00%
100-51610-530-000 CENTRAL SERVICES - BUILDIN	16,796.00	16,876.50	33,753.00	33,753.00	32,493.00	-3.73%
TOTAL EXPENDITURES	58,454.82	59,020.07	109,309.73	108,388.00	110,193.65	1.67%