

MINUTES OF VILLAGE BOARD MEETING

March 2, 2020

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 PM on Monday, March 2, 2020 in accordance with the notice of meeting delivered to the members on February 28, 2020.

1. Roll Call:

| | <u>Present</u> | <u>Absent</u> |
|---------------------------|----------------|---------------|
| Russell Brandt, President | x | |
| Jeff Behrend | x | |
| Lee Fredericks | | x |
| Rick Gundrum | x | |
| Rick Kohl | x | |
| Dean Otte | | x |
| Marlyss Thiel | x | |
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Also Present:

Village Administrator Margaret Wilber, Village Engineer Jim Haggerty, Public Works and Forestry Superintendent Jon Flasch, Village Clerk Tammy Tennies, Utilities Superintendent Greg Moser, Police Chief Dean Schmidt and Treasurer Valerie Knetzger

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Minutes

1. Minutes 2-3-2020 DRAFT

B. Vouchers

1. March 2, 2020 Voucher Report

C. Committee Reports

1. January 2020 PPWF Report

2. Police Report - Jan. 2020

3. January 2020 Utilities Report

4. January 2020 Building Inspector's Report

Motion Board Member Behrend/Board Member Gundrum to approve the minutes of 2-3-2020 and Pre-authorized checks #50769-50916 in the amount of \$2,037,953.52; Online payments #200227001-200227073 in the amount of \$408,901.60; and Payroll checks #200207001-200207065 in the amount of \$56,494.24 and #200221001-200221066 in the amount of \$57,173.68; Passed

3. Appearances and Possible Action Thereon

A. Public Comments - None

4. Unfinished Business and Action Thereon

A. Hartford Road Public Information Meeting Summary and Action

Engineer Haggerty updated the Board on the public information meeting concerning Hartford Road Construction, which was held on February 17, 2020. He stated that a total of twelve people attended and the main topic of discussion was the proposed sidewalks. Engineer Haggerty had raSmith review the sidewalk matter and they provided staff with 4 options. 1) Conducting traditional 5-6ft. wide concrete sidewalk along one side of the road from MBW Dr. to the project limit for an approximate cost of \$115,000. 2) A 3-inch-thick asphalt path 5-6 ft. wide from MBW Dr. to the project limits for an approximate cost of \$70,000. 3) Construct a flat terrace area that would allow for a sidewalk if one is desired in the future for an approximate cost of \$20,000. 4) No pedestrian accommodation along the project.

Discussion was held on the maintenance of sidewalks.

Board members also discussed the possibility of creating a bike lane. Engineer Haggerty commented that he would look into that option. The Board also asked that staff look into creating a flat terrace with crushed stone.

Other discussion at the public meeting included lead water service laterals, the 90-degree curve of the roadway from Harford Rd. to Hilldale Dr., stormwater pond along the MBW property, Hilldale Dr. cross culvert and WeldFab pond outlet (James St.)

Engineer Haggerty commented that staff has conflicting information, regarding who is financially responsible for replacing lead water service laterals, from the DNR and the PSC. He stated that the project currently does not include any provisions for removing the balance of these lead water services, since the utility has replaced its original side of the services.

In regards to the 90-degree curve from Hartford Rd to Hilldale Dr., Engineer Haggerty has asked raSmith to look at this matter and try and soften the curve as much as possible within the existing right of way.

Staff will have a timeline and costs for this project at the March 16, 2020 meeting.

Engineer Haggerty stated that staff has asked MBW if they would be willing to allow the Village to construct a stormwater treatment basin on its property. Staff still needs to work out the details with MBW on this matter.

Engineer Haggerty stated that the outlet system from the WeldFab pond needs to be replaced as there are issues with the discharge pipe.

5. New Business and Action Thereon

A. Resolutions

1. 03-01-2020 Farmstead Creek Highlands Disbursement Authorization

Treasurer Knetzger stated that Engineer Haggerty has approved the release of a portion of the expenses associated with Farmstead Creek Highlands subdivision in the amount of \$100,035 for Wondra Construction, to be issued to Farmstead Creek Development and \$8,365.70 for Ruckert-Mielke.

Motion Board Member Kohl/Board Member Thiel to approve Resolution 03-01-2020; Passed

B. Licenses and Permits

1. Bartender Licenses - Megan Neitzel, Aimee Jeranek, Autumn Hommel, Michelle Lentz

Chief Schmidt stated that there were no problems with these applications.

Motion Board Member Gundrum/Board Member Behrend to approve the bartender licenses for Megan Neitzel, Aimee Jeranek, Autumn Hommel and Michelle Lentz, subject all fees and paperwork are submitted; Passed

C. Review and Action

1. Consider CSM submitted by St. Paul's Church to create a 0.287 acre 12,500 sq. ft. Outlot for future sale to nearby property owner (Anderson)

Administrator Wilber stated that this CSM was recommended for approval by the Planning Commission. She noted that the zoning of the property would remain institutional and that the purchaser intends to utilize the space as green space.

Motion Board Member Behrend/Board Member Gundrum to approve the Certified Survey Map submitted by St. Paul Church to create a 0.287 acre 12,500sq. ft. outlot for future sale; Passed Abstain's: Kohl

2. Consider extraterritorial CSM submitted by GCAM, LLC (Surveyor Eric Schmitz) to create 2 lots in the SE 1/4 of Section 15 in the Town of Polk

Administrator Wilber stated that the Planning Commission is recommending approval of this extraterritorial CSM, which creates 2 lots in the SE 1/4 of Section 15 in the Town of Polk.

Motion Board Member Thiel/Board Member Kohl to approve the extraterritorial Certified Survey Map submitted by GCAM, LLC to create 2 lots in the SE 1/4 of Section 15 in the Town of Polk; Passed

3. Concessions Vendor Contract

Administrator Wilber noted that Director Dobson was unable to attend tonight's meeting, but he has been in contact with a vendor to contract the Community Park Pavilion out year round. The vendor's business name is WI Piggy, LLC and they would like to operate a beer garden in approximately 5,000 sq.ft of Community Park. She noted that he would bring in his own tables, chairs, umbrellas etc. and would also like to have musical entertainment, outside of the "Music in the Park" dates. Administrator Wilber stated that the park/pavilion would still be available for rent for parties and tournaments, with the renter having the option to utilize the vendors services. She noted that WI Piggy LLC currently has a contract for these same service in the Village of Sussex. It was also noted that the Village Attorney had reviewed the contract.

Motion Board Member Behrend/Board Member Thiel to approve the concessions vendor contract with WI Piggy LLC; Passed

4. Streambank Stabilization Proposal

Superintendent Moser stated that the WDNR has recently approved Slinger's water quality trading streambank stabilization plan as part of the effort to meet the future limit of 0.075mg/L total phosphorus limit. He noted that a significant portion of this water quality trading agreement is based on Slinger reconstructing 790 lineal ft. of shoreline along the Rubicon river situated between Grant St. and N. Wacker Dr. in Hartford. Superintendent Moser stated that Ruekert & Mielke has submitted a proposal to design the work with the goal of bidding the project in the winter of 2020 and starting construction in 2021, for an estimated amount of \$31,157.

Motion Board Member Gundrum/Board Member Kohl to approve the agreement with Ruekert & Mielke to begin the design, permitting and preparation of bid documents for the water quality trading streambank work in Hartford, WI; Passed

5. Review Policies and Procedures for meeting room use

Administrator Wilber stated that the policies and procedures for the meeting room use has been updated to include the new community room that was created as part of the DPW expansion. She stated that the name of the new room is the Village Community Room, which was the name Chief Dean Schmidt submitted as an entry. Staff was asked to submit names for the new room and several names were submitted and Village Community Room was the winner. Administrator Wilber commented that only a few changes needed to be made, mostly to reference both the Boardroom and the Community Room and remove language that only pertained to access to Village Hall.

Motion Board Member Thiel/Board Member Behrend to approve the revisions to Village of Slinger Policies and Procedures 1.1 Meeting Room Use; Passed

6. Village Overtime Policy

Administrator Wilber reviewed the Village's compensation policy regarding overtime. She informed the Board that the current policy pays overtime at the 1.5 rate only for those hours in excess of 40 hours worked and prior to 2014, nonexempt employee other than the police officers, were paid overtime for all authorized work in excess of 40 hours per week. Administrator Wilber noted that while this has achieved some small cost savings over the years, it has also made it more difficult to fill overtime slots at times. She also noted that in 2018 the Board modified the overtime policy to allow for overtime on

holidays to be paid at 1.5 times the wage rate for any hours worked on a holiday, regardless of hours worked. Administrator Wilber asked that the Board consider returning to an overtime calculation policy that would pay a consistent 1.5 times hourly wage for any hours in excess of an 8-hour work day.

Trustee Gundrum had concerns about possible abuse of the overtime policy.

Administrator Wilber commented that there has not been any abuse of overtime in the past, but management would monitor this closely.

Motion Board Member Behrend/Board Member Kohl to approve the revision of the overtime calculation policy to pay a consistent 1.5 times hourly wage for any hours in excess of 8 hours per day; Passed

7. Slinger Ice Age Trail Contract Award

Engineer Haggerty informed the Board that four bids were received for the trail project that opened on February 4, 2020 and Heartland Construction was the low bidder, with a bid of \$731,382.50. Engineer Haggerty stated that the bid form has been appropriately completed, there are no objections to the low bidder, nor to the proposed major subcontractors and the low bidder has successfully completed similar projects. He also reminded the Board that the Village has two 50% matching grants that cover \$300,000 of the cost to construct the path. Along with the grants, the Village has partnership commitments from the Slinger School District, The Ice Age Trail Alliance and the Rotary has committed to assist with the project as well. Engineer Haggerty did note that there are stormwater matters included in the project that will be paid by the stormwater utility. He noted that in the motion made by the Board, it should include the mandatory alternate, the precast concrete retaining wall for \$41,300.

Motion Board Member Thiel/Board Member Behrend to award the Slinger Ice Age Trail contract to Heartland Construction for a cost not to exceed \$772,628.50, with includes the mandatory alternate, the precast concrete retaining wall; Passed

6. Ordinances - None

7. Communications and Possible Action Thereon - None

8. Staff Reports and Action Thereon

A. Well 3 Update

Superintendent Moser informed the Board that the repair for Well 3 has been completed and appears to have been a success. He stated that the iron filter should be online by the end of March and by the beginning of June everything, including paving, fencing and clean up, should be completed.

B. Administrator's Report - DPW Open House

Administrator Wilber stated that the DPW project is coming to an end and we will soon have full use of the facility. Discussions have been held regarding when to have an Open House to celebrate the project's completion and give the public a chance to see the new construction. The proposed date is April 20, 2020 from 4pm-6pm, right before the Village Board meeting. Administrator Wilber noted that the open house would be a great forum for all Village departments to display information

on the services they provide to the Village and discuss the various committees to generate more participation.

The Board agreed that Monday, April 20, 2020 will be the Open House for the DPW.

9. Closed Session

Go into closed session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (TID #4 recapture agreement, bond and resolution)

Motion Board Member Behrend/Board Member Thiel to go into closed session at 6:57pm. A roll call vote was taken. Yay's: Brandt, Behrend, Gundrum, Kohl and Thiel. Nay's: None; Passed

10. Return into Open Session and, if necessary, take action on Closed Session items

Motion Board Member Gundrum/Board Member Kohl to return to open session at 7:06pm. A roll call vote was taken. Yay's: Brandt, Behrend, Gundrum, Kohl and Thiel. Nay's: None; Passed

Motion Board Member Thiel/Board Member Kohl to approve the TID #4 recapture agreement for Stonefield Terrace and Resolution 03-02-2020 and direct staff to begin the bid process for the infrastructure project; Passed

11. Adjourn

Motion Board Member Kohl/Board Member Behrend to adjourn at 7:08pm; Passed

Approved By: _____
Russell Brandt

Drafted By: Tammy Tennes, Clerk/HR Village of Slinger