MINUTES OF VILLAGE BOARD MEETING
December 17, 2018

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00pm on Monday, December 17, 2018 in accordance with the notice of meeting delivered to the members on Friday, December 14, 2018.

1. Roll Call: Present Absent
   Russell Brandt, President x
   Jeff Behrend x
   Lee Fredericks x
   Rick Gundrum x
   Rick Kohl x
   Dean Otte x
   Marlyss Thiel x
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Also Present: Jessi Balcom, Village Administrator
Jim Haggerty, Village Engineer
Margaret Wilber, Village Treasurer
Tammy Tennies, Village Clerk
Dean Schmidt, Police Chief
Jon Flasch, Parks, Public Works & Forestry Superintendent
Greg Moser, Utilities Superintendent

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda
   A. Approval of Minutes from 12-3-2018
   B. Vouchers

Trustee Otte informed the Board that Curt Witynski from the League of Municipalities would be the next speaker.

Motion Thiel/Behrend to approve the Village Board minutes of 12-3-2018, pre-authorized checks #48694-48739 in the amount of $42,292.38 and payroll checks #181130001-181130046 in the amount of $54,238.25. Motion passed.

3. Appearances & Possible Action Thereon:
   A. Open for Public Comments - None

4. Unfinished Business & Action Thereon:
   A. DPW Garage Project Update
Engineer Haggerty informed the Board that staff has found a potential issue with the height of the roof structure, regarding the design and functionality of the proposed wash bay area. He went over the options, with costs, on how to proceed with the new wash bay area.

Discussion was held on the options and the Board agreed that constructing a new wash bay with a higher roof east of the proposed maintenance area is the best option.

Motion Kohl/Thiel to approve construction of a new bay to be utilized as the wash bay, for a cost not to exceed $150,000. Motion passed.

5. New Business & Action Thereon:
   A. Resolutions:
      1. Resolution #12-08-2018 – A resolution amending the 2018 Budget of the Village of Slinger

Motion Otte/Gundrum to approve Resolution #12-08-2018 – resolution amending the 2018 Budget of the Village of Slinger as presented. Motion passed.

B. Licenses & Permits:
   1. Bartender license for Elizabeth DeGroot, Joylyn Wilson, Paulette Winkels

Chief Schmidt informed the Board that no problems were discovered during the background checks for these licenses.

Motion Gundrum/Fredericks to approve the bartender licenses for Elizabeth DeGroot, Joylyn Wilson and Paulette Winkels provided all paperwork & fees have been received. Motion passed.

C. Review & Action:
   1. Discussion on Weapons Permits

Chief Schmidt discussed his concerns with the current ordinance regarding firearms. He stated that he has contacted other municipalities and so far he has found that Slinger currently is the only municipality that allows for permit requests for weapons discharge. Chief Schmidt stated that staff will continue to research this matter and bring it back to the Board for their consideration.

2. Review DVD/CD Fee Schedule

Chief Schmidt stated that due to technology changes and purchasing a burner, he is requesting a change in the fee schedule for DVD/CD requests from $25 to $10 per disc.

Motion Otte/Thiel to approve the request to change the fee schedule for DVD/CD requests from $25 to $10 per disc. Motion passed.

3. Utility bill stuffer for 150th celebration

Administrator Balcom stated that the Slinger-Allenton Rotary will host an event at the Slinger School Auditorium on March 8, 2019 in recognition of the Village’s 150th year and they have requested that a flier be inserted into the utility bill mailing to give Village residents an advance notice of the upcoming event. She
noted that in the past, promotional materials have only been included with the utility bills for Village sponsored events, but due to the unique circumstances surrounding this request, staff is asking that the Village Board provide guidance as to whether or not a flier be included in a utility bill mailing.

Motion Otte/Gundrum to approve allowing a flier for the Slinger-Allenton Rotary hosted event to be put in the utility bill mailing. Motion passed.

4. Summer Parks/Public Works employee recruitment

Administrator Balcom stated that in order to attract qualified summer applicants, staff is recommending an increase in hourly pay of $11.00, $11.50 and $12.00 for new hires and returning employees in the subsequent years.

Motion Otte/Kohl to approve the summer park/public works employee wages to begin at $11/hr and continue as discussed above. Motion passed.

5. Discussion of paperless agenda/minutes software

Clerk Tennies informed the Board that staff elected to purchase the paperless agenda/minute software from Granicus. She explained setup, configuration and online training that is involved.

Administrator Balcom noted that it will take time for staff to get the software installed and be trained before they train the Board and begin utilizing the software.

Discussion was held on the type of devices to purchase for the paperless agenda/minute software. It was noted that staff will check with WPPI, who handles the Village’s IT, on prices for devices.

6. Village Hall LED Lighting Upgrade Proposal

Engineer Haggerty informed the Board that there are lighting efficiency funds available that will be lost at the end of the year if not spent on qualified projects. He stated that the Village’s energy service representative, Mike Gentry, has asked if the Village would be interested in retrofitting LED fixtures, in place of the existing 4-foot fluorescent lighting fixtures in the Village Hall.

Motion Behrend/Fredericks to approve the Village Hall LED lighting upgrade for a cost not to exceed $14,256 as presented. Motion passed.

7. Housing Authority Appointment

President Brandt stated that he has a potential candidate for the Housing Authority Board and will contact the person to see if they are interested.

6. Ordinances:

A. First Reading & Possible Action Thereon: None
B. Second Reading & Possible Action Thereon:

A second reading was held.

C. Third Reading & Possible Action Thereon: None

7. Communications & Possible Action Thereon:

   A. Consider donation to Slinger Advancement Association for 2019 community calendars

President Brandt reminded the Board that the Village has made a donation to Slinger Advancement Association in previous years for the community calendars. He noted that the amount that the association is looking for is $621.55 to pay for postage.

Motion Otte/Gundrum to approve the donation to Slinger Advancement Association for 2019 community calendars in the amount of $621.55. Motion passed.

B. Holiday Hours

Administrator Balcom informed the Board that the Village offices will be closed December 24, 25 & 31 and January 1, 2019 to observe the holidays. She noted that tax payments received in the drop box by 8am January 2, 2019 will be credited for the 2018 calendar year.

8. Staff Reports & Action Thereon:

   A. Engineer’s Report – None
   B. Treasurer’s Report – Cyber Security Policy, Printer Maintenance Agreement

Treasurer Wilber informed the Board that during the annual review of the Village’s insurance coverage, the Village was made aware of a new program that provides additional protection against liability that could arise from a breach of the Village’s computer and other recordkeeping systems. She stated that staff has chosen to include this program with the Village’s overall insurance coverage for 2019.

Treasurer Wilber also discussed the printers within Village Hall and noted that staff has received a proposal from MBM for a printer management program that would support the four units used within the staff offices. She stated that the program results in a cost reduction of approximately $16/month, but would provide further savings in staff time.

9. Closed Session

   A. Go into Closed Session pursuant to State Statute 19.85 (1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session (consider land acquisition)

Motion Gundrum/Behrend to go into closed session at 6:59 p.m. to include Administrator Balcom, Engineer Haggerty and Treasurer Wilber. A roll call vote was taken on this motion with the following results: Yea’s: Behrend, Brandt, Thiel, Gundrum, Kohl, Fredericks, Otte; Nay’s: None. Unanimously passed.

10. Return into Open Session & if necessary, take action on Closed Session items
Motion Behrend/Gundrum to return into open session at 7:05 p.m. A roll call vote was taken on this motion with the following results: Yea’s: Brandt, Behrend, Thiel, Gundrum, Kohl, Fredericks, Otte; Nay’s: None. Unanimously passed.

11. Adjourn

Motion Gundrum/Thiel to adjourn at 7:06 p.m. Motion passed.

Approved By: ________________________________  
Russell Brandt, President

Drafted By: Tammy Tennies, Village Clerk