

MINUTES OF VILLAGE BOARD MEETING

October 5, 2020

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at 300 Slinger Road, Slinger, WI, at 6:00 PM on Monday, October 5, 2020 in accordance with the notice of meeting delivered to the members on Friday, October 2, 2020.

1. Roll Call:

	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks		x
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel	x	
	<hr/>	<hr/>
	6	1

Also Present:

Administrator Margaret Wilber, Clerk Tammy Tennes, Engineer Jim Haggerty, Planner/Zoning Administrator Mary Censky, Utilities Superintendent Greg Moser, Police Chief Dean Schmidt, Treasurer Valerie Knetzger, PPWF Superintendent Jon Flasch, Building Inspector Greg Darga and Library Director Leslie Schultz.

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Minutes

1. 9-21-2020 Minutes DRAFT

B. Vouchers

1. 10-5-2020 Voucher Report

Motion Board Member Thiel/Board Member Behrend to approve the minutes of 9-21-2020 and pre-authorized checks #51920-51967 in the amount of \$97,672.46; payroll checks #201002001-201002071 in the amount of \$59,990.41 and Online payments #20093001-200930060 in the amount of \$506,660.40; Passed

C. Committee Reports - None

Administrator Wilber asked that 5C1- Rotary request, be moved up to the beginning of the agenda for discussion.

Motion Board Member Otte/Board Member Gundrum to amend the agenda to discuss item 5C1 - Rotary request for use of the Public Works garage, right before 3. Public Comments; Passed

5C1. Rotary Request for Use of Public Works Garage

Ms. Jeannine McMahon, representing the Slinger-Allenton Rotary was present for the meeting to discuss a special event that the Rotary would like to have at the Village Public Works garage. She stated that typically the Rotary holds a pancake breakfast with Santa, but due to this year's pandemic conditions, the group would like to utilize the Public Works on December 5, 2020 for a contactless visit with Santa.

Administrator Wilber stated that staff has discussed this request and has contingency plans if a snow emergency would arise. She noted that this is an unusual request, but the request could be considered to fall under the Village's meeting room use policy.

Motion Board Member Otte/Board Member Thiel to approve the request for a one time use of the Public Works garage on December 5, 2020 for a drive through visit with Santa; Passed

3. Public Appearance and Comments

A. Proclamation for 2020 National Night Out

Administrator Wilber noted that this is an annual event, being held a little later in the year because of COVID19. She stated that Slinger's National Night Out will be tomorrow, October 6, 2020 and will be held in conjunction with the Slinger Fire Department's Fire Prevention Week event.

President Brandt read the proclamation in recognition of the Slinger National Night Out 2020.

4. Unfinished Business and Action Thereon

A. Administrative Supervisor Wage Range and Salary

Administrator Wilber reminded the Board that this item was discussed during closed session at the September 21, 2020 meeting but no action was taken due to language missing from the agenda. She stated that the Board had agreed with the amended wage range for the Police Department's Administrative Supervisor position. Administrator Wilber noted that the one-time salary adjustment would increase costs by \$4,232 annually and that amount includes wages, FICA and WRS. She reminded the Board that this matter was discussed on 9-21-2020 and asked whether the action should be made retroactive to the September 21, 2020 date.

Motion Board Member Behrend/Board Member Kohl to approve the amended wage range, which is attached to the minutes, for the Police Department's Administrative Supervisor position, along with a one-time salary adjustment that would be approximately \$1,058 for 2020. This amount is effective 9-12-2020 and includes wages, FICA and WRS; Passed

B. Potential Land Purchase

Administrator Wilber noted that this item was also another action item carried over from the September 21, 2020 agenda as it was not categorized for action at that meeting. She stated that the right to first refusal for the property would remain in effect.

Motion Board Member Gundrum/Board Member Otte to reject the purchase of land at this time; Passed

5. New Business and Action Thereon

A. Resolutions

1. Resolution 10-01-2020 Resolution to Vacate and Discontinue a Portion of Cedar Bluffs Drive

Administrator Wilber stated staff recommends continuing the process of vacating and discontinuing a portion of Cedar Bluffs Dr. and the second step to do so is a resolution. She noted that the resolution needs to only be introduced at this time and referred to the Planning Commission for review and recommendation at the November 11, 2020 meeting. She also noted that staff has checked with the Village Assessor, who informed us that the partial areas being transferred to the neighboring property owners are too small to affect their properties' assessment values.

Motion Board Member Otte/Board Member Behrend to introduce Resolution 10-01-2020 and refer it to Planning Commission; Passed

2. Resolution 10-02-2020 Resolution to Authorize and Support Application to the Connect Communities Program

Administrator Wilber stated that the Redevelopment Authority (RDA) has expressed interest in becoming a member of the Connect Communities program which is administered by the Wisconsin Economic Development Corporation. This matter was on the RDA's September 16, 2020 agenda, but was not discussed due to the meeting being adjourned to a later date. She informed the Board that staff wanted to continue move the process along and a resolution is part of the application process. Administrator Wilber noted that there is a membership fee of \$200 annually and this cost would be paid by existing RDA funds.

Motion Board Member Gundrum/Board Member Thiel to approve Resolution 10-02-2020; Passed

B. Licenses and Permits

1. Class B Combination Liquor License for - Mendez Food Enterprises LLC d/b/a Polanco's - 1058 E Commerce Blvd., Rosa Moreno de Mendez Agent

Clerk Tennes reminded the Board that the motion should include the current owner surrendering their liquor license.

Motion Board Member Gundrum/Board Member Behrend to approve the Class B Combination liquor license for Mendez Food Enterprises LLC subject to the current owner surrendering their liquor license; Passed

2. Class B Combination Liquor License for - Raceway Supper Pub LLC d/b/a Raceway Supper Pub - 711 E Washington St., Kerstin Zagar Agent

Clerk Tennes reminded the Board that the motion should include the current owner surrendering their liquor license.

Motion Board Member Otte/Board Member Kohl to approve a Class B Combination liquor license for Raceway Supper Pub LLC subject to the current owner surrendering their liquor license; Passed

3. Agent Change for Kwik Trip - 1200 E Commerce Blvd. New Agent Sarah Harmon

Motion Board Member Otte/Board Member Behrend to approve a change in the agent for Kwik Trip; Passed

C. Review and Action

2. Contribution for 2021 Slinger Advancement Association Calendar

President Brandt reminded the Board that the calendar put together by the Slinger Advancement Association is very well received by the public. It was noted that the Village has donated to this group in the past for the calendars.

Discussion was held on the previous amounts donated and the Board agreed to donate \$700 for 2021.

Motion Board Member Otte/Board Member Behrend to donate \$700 to the Slinger Advancement Association to help with the cost of postage in mailing the calendars; Passed

3. Requested Street Vacations in the Farmstead Creek Subdivision

Administrator Wilber stated that the Planning Commission reviewed a proposed concept plan for the next phase of the Farmstead Creek subdivision at the September 16, 2020 meeting. She noted that the original plat for the area showing street layouts that were recorded at the time of plat approval are not the same as the proposed layout, so streets will need to be vacated. Administrator Wilber stated that the developer is asking for the street vacations and will be responsible for all costs related to this matter. She stated that staff would like to begin this process which includes drafting the lis pendens for recording and the resolution for introduction at the October 19, 2020 Board meeting.

Motion Board Member Otte/Board Member Behrend to approve the request to begin the process to vacate streets in the Farmstead Creek Subdivision; Passed

4. Proposed Code Enforcement Action - 121 Kettle Moraine Drive S

Administrator Wilber informed the Board that for several years the Village has been attempting to work with the owner and occupant of 121 Kettle Moraine Dr. S to bring the building into compliance with building, safety and property maintenance codes. After the parties' continued failure to cooperate in this matter, the Village obtained an inspection warrant which was executed on September 23, 2020. She noted that findings from this inspection indicated the building has deteriorated too much to make any reasonable repair possible and photos of the inside are disturbing. Administrator Wilber stated that it is difficult to determine the exact fiscal impact for this matter.

Building Inspector Darga stated that for the last 3 years he has attempted to work with the occupant to clean up the yard and paint the exterior of the building. He noted that the deck is rotting, the northwest corner of the garage is crumbling and the garage roof has holes in it. Inspector Darga stated that he has concerns about the garage collapsing and now since the inspection warrant, he has serious concerns about sanitary issues in the interior of the building.

Administrator Wilber commented that the homeowner of 121 Kettle Moraine Dr. S, Karen Haunfelder, the occupant Jeff Haunfelder and son-in-law to Mrs. Haunfelder, Grant Harris, are present.

Mr. Harris stated that his mother-in-law needs time to seek legal help and asked the Board for an extension on the raze and repair process.

Administrator Wilber informed the Board and the public that this process takes quite a bit of time. She estimated it will take 3-4 weeks to get the title commitment, after which the actual order will allow another 30 days. The Board agreed that should be enough time for the Haunfelders to get their affairs together without an extension or without delaying the process for staff to begin the raze and repair order.

Mr. Jeff Haunfelder, occupant of 121 Kettle Moraine Dr. S commented that he had stopped painting the exterior of the building because the Village was going to purchase the building and tear it down, so he did not see a need to repair anything that was going to be torn down.

President Brandt and Administrator Wilber both stated that there have not been any discussions about purchasing 121 Kettle Moraine Dr. S.

Mr. Harris asked if the Village would consider purchasing the building for the redevelopment project.

President Brandt replied that the redevelopment project is handled by the Redevelopment Authority.

Trustees commented that they were very disturbed by the photos of the interior of the building and agreed with staff's recommendation to commence the raze order process and require the title commitment.

Motion Board Member Thiel/Board Member Otte to authorize staff to begin the raze and repair order process for 121 Kettle Moraine Drive S, in accordance with WI Statute 66.0413, along with obtaining the required title commitment and to proceed with litigation if compliance with the order is not obtained; Passed

5. 2021 Electric Utility Budget

Engineer Haggerty provided the Board with an overview of Fund 70- Electric Utility. He stated that although no rate increase is being proposed, a rate case will need to be considered soon. He discussed the reconductoring of Hartford Rd., implementing an automatic switching system design to detect power disruption and restore a significant portion of the Village in unaffected areas and relocating the underground distribution to the DPW building, Library and Police Department/Village Hall.

Engineer Haggerty informed the Board that staff is beginning with planning to replace the remote read electric meters with advanced metering infrastructure (AMI), as support for our current meter reading system will no longer be available.

6. 2021 Water Utility Budget

Superintendent Moser provided the Board with an overview of Fund 71-Water Utility. He noted that with the new iron filter staff is already noticing the difference when they started flushing the hydrants in October. He reiterated what Engineer Haggerty had mentioned about needing the AMI system due to aging software that will soon be unsupported.

Administrator Wilber stated that staff has been discussing the transition to the AMI system for the last few years. The software was relatively new and costly, but now other municipalities have begun using it and the Village is at a point that it needs to seriously look into what needs to be done to make this change.

Superintendent Moser commented that the Hartford Rd. reconductoring has been very beneficial to locating and fixing some of the water infrastructure problems.

Discussion was held on the need for more water storage capacity, a new booster station and maintaining other plant buildings.

No rate increase is being proposed at this time.

7. 2021 Sewer Utility Budget

Superintendent Moser informed the Board that the Village entered into a new five-year Water Pollution Discharge Elimination System with the DNR on 10-1-2020. He noted that the two biggest challenges in the new permit will be meeting the phosphorus and chloride limits.

No rate increase is being proposed at this time.

8. 2021 Stormwater Utility Budget

Engineer Haggerty provided the Board with an overview of Fund 77- Stormwater Utility. He discussed several items including reconstructing failing catch basin and storm manhole chimneys, tuckpointing, completing the reconstruction of the Hartford Rd. and James St. areas, inspecting ponds, cleaning and televising existing storm sewer systems and adding a paved path around the Glen Hill pond.

No rate increase is being proposed at this time.

6. Ordinances

A. Ordinance 09-01-2020 - An Ordinance amending select sections of the Zoning Districts of the Village of Slinger Zoning Code, Village of Slinger, Washington County, WI

A second reading of Ordinance 09-01-2020 was held.

B. Ordinance 10-01-2020 An Ordinance Repealing Chapter 56 "Fire Department" and Recreating Chapter 56 "Fire Prevention Code"

Trustee Otte introduced Ordinance 10-01-2020.

Administrator Wilber asked that the three readings not be waived as she has not heard back from the Slinger Fire Department on this matter.

7. Communications and Possible Action Thereon - None

8. Staff Reports and Action Thereon

A. Village Engineer's Report - Asphalt Repairs on Howard Avenue

Engineer Haggerty informed the Board that patching has been done on Howard Ave for a cost of \$25,000. He noted that these costs are covered under the normal annual asphalt budget. He stated the Village will need to correct the variance between the road and right of way locations, plus correct the stormwater systems in this area in the future.

B. Village Engineer's Report - Hartford Road Reconstruction Update

Engineer Haggerty informed the Board that the sanitary sewer along James St. is expected to be completed by the end of next week, which means the road restoration process should commence immediately following the completion of the sewer work. He provided the Board with pictures of the location of an existing private sanitary sewer main serving 208/210 James St as well as the Oak Ridge Condominium Association building. The pictures showed that existing main was extremely close to the home and 6ft. below the basement floor.

Engineer Haggerty noted that Heartland Construction is preparing for the final lift of asphalt to be placed in the next few weeks.

C. Police Chief's Report - Emergency Siren Coverage Update

Chief Schmidt provided the Board with the current emergency siren coverage. He stated that the Village currently has ample coverage and well-functioning emergency sirens. Chief Schmidt stated that the Village still utilizes the City of Hartford Dispatch Center to activate the sirens at the same time as the Hartford sirens. He noted that the sirens are tested twice a week, one audible and one silent. Chief Schmidt commented that the cooperative arrangement with the City of Hartford is beneficial to both municipalities.

9. Adjourn

Motion Board Member Behrend/Board Member Otte to adjourn at 7:12pm; Passed

Approved By: _____
Russell Brandt

Drafted By: Tammy Tennes, Clerk Village of Slinger