

MINUTES OF VILLAGE BOARD MEETING

November 4, 2019

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 PM on Monday, November 4, 2019 in accordance with the notice of meeting delivered to the members on Friday November 1, 2019.

1. Roll Call:

	<u>Present</u>	<u>Absent</u>
Russell Brandt, President		x
Jeff Behrend	x	
Lee Fredericks		x
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel	x	
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Also Present:

Village Administrator Margaret Wilber, Village Engineer Jim Haggerty, Utility Superintendent Greg Moser, Parks, Public Works and Forestry Superintendent Jon Flasch, Village Clerk Tammy Tennies and Police Chief Dean Schmidt

President PRO TEM Kohl informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Minutes

1. 10-21-19 Minutes DRAFT

B. Vouchers

1. Voucher Report

C. Committee Reports

1. Building Inspector's Report Oct. 2019

Motion Board Member Otte/Board Member Thiel to approve the minutes of 10-21-19 and Pre-authorized checks #50291-50340 in the amount of \$1,946,896.91; Online payments #191031001-191031051 in the amount of \$663,443.37 and Payroll checks #191018001-19018045 in the amount of \$53,291.68; Passed.

3. Appearances and Possible Action Thereon

A. Washington County Conventions & Visitors Bureau - Elaine Motl

Ms. Elaine Motl was present to discuss the Washington County Conventions & Visitors Bureau (WCCVB) and update the Board on how WCCVB is helping promote the Village of Slinger. She provided examples of the magazines and papers that contain advertisements promoting Washington County municipalities.

B. Open for Public Comments

To celebrate Public Power week, Slinger Utilities distributed information to all electric utility customers about an energy credit raffle. Entries were collected during the month of October for a chance to win \$50 or \$100. WPPI Energy funded the raffle with 6 \$50 winners and 1 \$100 winner. The Trustees picked the raffle entries and the following electric customers were drawn. \$50 - Tim & Sherra Burg, Lisa Schultz, Alexander Johnson & Carter Aisbet, Travis & Christa Thorin, Kirk Crisp and Barbara Manning. \$100 - Kyle Arendt.

4. New Business and Action Thereon

A. Resolutions - None

B. Licenses and Permits

1. Weapons Discharge Permit for Eric Langenecker

Chief Schmidt noted that the applicant has applied for permits previously and there has not been any issues.

Motion Board Member Otte/Board Member Behrend to approve the weapons discharge permit for Eric Langenecker; Passed

2. Bartender License for - Jeri Dye

Chief Schmidt stated there were no problems with this application.

Motion Board Member Gundrum/Board Member Behrend to approve a bartender license for Jeri Dye pending all forms and fees have been submitted.; Passed

C. Review and Action

1. 2020 Budget - General Government Fund 10

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and 2020 objectives for General Government Fund 10. She noted the increase in the planning budget due to the possible retirement of our current planner. Administrator Wilber also made the Board aware of a new account, Village Historical Program, which would help cover the cost of the lease for the Historical Museum.

Historical committee member Tom Lehn was present for the meeting and commented that the exhibitions have been very well received.

Trustee Gundrum inquired if the Historical committee would be holding any fundraisers. Mr. Lehn stated that the committee currently has a T-shirt sale fundraiser and the committee is looking

into other options to raise funds.

2. 2020 Budget - Village Administrator Fund 10

Administrator Wilber provided an overview of the 2019 accomplishments and the 2020 objectives for Village Administrator Fund 10. She noted that in 2019 a lot was accomplished including the Downtown Vision & Strategy document, celebrating the 150th anniversary of the Village, the purchase of additional land for the future Breuer Park, the issuance of general obligation and water revenue bonds, the DPW facilities expansion, the recreational trail creation, the street reconstruction in the St. Paul subdivision and the installation of an iron filter at Well #3.

Administrator Wilber discussed that in 2020 the Village plans on establishing a façade or property improvement program for buildings in the Village downtown area.

3. 2020 Budget - Clerk Fund 10

Clerk Tennes provided an overview of the 2019 accomplishments and the 2020 objectives. She noted that the biggest accomplishment was the purchase of the Granicus software to allow for paperless agendas and minutes, which the Board is currently utilizing on the iPads. Clerk Tennes also noted the success of the electronic poll book purchase in 2019, which is why the budget reflects purchasing 2 more badger books. She commented that the only other change in the budget is for elections because 2020 will have more elections than 2019.

4. 2020 Budget - Treasurer Fund 10

Treasurer Knetzger provided the Board with an overview of the 2019 accomplishments and the 2020 objectives. She discussed the Ice Age Trail, the bond issuance, exploration of a new TIF district and the park land purchase. She also discussed the 2020 objectives which include the continuance of promoting economic development within the Village and looking into the creation of a façade improvement program for the downtown area. Treasurer Knetzger noted that there is an increase in the budget for training due to herself and the deputy treasurer attending the Clerk/Treasurer institute in 2020.

5. 2020 Budget - Debt Service Fund 40

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and the 2020 objectives for Debt Service Fund 40. She highlighted the successful issuance of General Obligation and Water Revenue bonds which included a bond rating review conducted by Moody's that confirmed the Village's rating at Aa3, one of the strongest ratings that can be achieved for a municipality of Slinger's size. Administrator Wilber also noted that the Village is only utilizing 24.30% of its debt capacity.

6. 2020 Budget - RDA Fund 54

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and the 2020 objectives for Fund 54. She discussed closing the revolving loan fund and using the fund balance from closing the loan fund for the potential creation of local development efforts such as a façade program.

7. 2020 Budget - TID #4 Fund 504

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and the 2020 objectives for Fund 504. She highlighted that TID#4 was created in 2015 as the Village's first mixed-use district and is composed of approximately 12 parcels located along the I-41/STH 60 interchange. Administrator Wilber noted that the Village continues to receive inquiries from interested parties exploring the possibility of further development of vacant parcels in the district.

8. 2020 Budget - TID #5 Fund 505

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and the 2020 objectives for Fund 505. She noted that the district's main project celebrated its grand opening on November 2, 2019 and there has been communication with business and property owners in the district about possible expansion of the district if it is deemed feasible.

9. 2020 Budget - Special Funds Fund 21 & Fund 29

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and the 2020 objectives for Funds 21 and 29. She stated that Park Impact Fund 21 and Municipal Building Fund 29 will be closed or dissolved through the transfer of the remaining fees after 2019 due to new funds being created after an impact fee study was conducted which created a new configuration for all the Village's impact fees.

10. 2020 Budget - Impact Fees Funds 31, 32, 33, 34 & 35

Administrator Wilber provided the Board with an overview of the 2019 accomplishments and the 2020 objectives for Funds 31, 32, 33, 34 & 35. She noted that these are all new funds which have been created because of the Impact Fee Study conducted in 2019. The objective of the Parks Facilities impact fees is anticipated to be used to help finance the Parks, Public Works & Forestry Department's upcoming construction projects. The DPW Facilities impact fees will be used to help offset the debt service costs associated with a portion of the expansion of the Village's Public Works facility. The remaining impact fees will be collected to establish a reserve of funds that can be used to assist with the financing of future construction projects as indicated in each fund.

11. Vandewalle & Associates 2020 Contract

Administrator Wilber stated that there aren't any changes in the contract. She reminded them that the contract again includes a maximum cost of \$60,000 that is estimated to be distributed at an average of \$5,000 per month but actual costs will depend on the level of activity requested by the Village.

Motion Board Member Otte/Board Member Behrend to approve the 2020 contract with Vandewalle & Associates; Passed

12. Proposed meeting dates for 2020

The Board is unsure of who is able to attend the February 16th, 2020 meeting and decided to put this item on the next agenda when President Brandt will be in attendance.

13. Revised Snow and Ice Control Procedures

Engineer Haggerty informed the Board that staff revised the snow and ice control policy and procedure due to the Department of Natural Resources notice of noncompliance for the chloride violation staff received in September 2019. He stated that less salt will be used when plowing snow and the plows will need to plow earlier and more often. Engineer Haggerty also stated that using more brine is a good, affordable option. He also mentioned the staff will try recycling wash water to create brine.

Discussion was held about using beet juice on the roads. Staff will look into the costs of that option.

Motion Board Member Otte/Board Member Behrend to approve the revised Snow and Ice Control Policy and Procedure; Passed

14. Brownfields Coalition Memorandum of Understanding

Administrator Wilber noted that the Village has participated in the Brownfields Assessment Coalition managed by Washington County. She stated that in the past the memorandum of agreement was signed after the grant was awarded, but the EPA has changed its procedures and now recommends that the agreements are lined up as part of the application process. Administrator Wilber stated that the agreement has no fiscal impact other than the \$1,500 in-kind contribution that will be met through staff participation in the coalition. She noted that any other costs would be presented for approval as part of a normal project development process.

Motion Board Member Gundrum/Board Member Thiel to approve the Brownfields Coalition Memorandum of Understanding as presented; Passed

5. Ordinances

- A. Ordinance 10-01-2019 - An ordinance repealing & recreating Section 550-13J, the keeping of chickens in the Village of Slinger, Washington Co., WI (third reading)**

Ordinance 10-01-2019 passed 5-0.

- B. Ordinance 10-04-2019 In the matter of an ordinance approving amendment No. 5 to the land use element of the Village's Comprehensive Plan changing the recommended land use of a 0.375-acre area along the north side of Spur Road and west of the westerly edge of the existing Farmstead Creek Subdivision (parcel 2 on attached map) from "Institutional Use" to "Single-Family Residential Use" (SJUCC) (third reading)**

Ordinance 10-04-2019 passed subject to the completion of deed restrictions and the certified survey map being recorded with Washington County Register of Deeds.

Trustee Thiel abstained from voting.

Passed 4-0.

C. Ordinance 10-05-2019 In the matter of an Ordinance Amending the Zoning Map of the Zoning Ordinance of the Village of Slinger, Washington Co., WI (SJUCC) (third reading)

Ordinance 10-05-2019 passed subject to the completion of deed restrictions and the certified survey map being recorded with Washington County Register of Deeds.

Trustee Thiel abstained from voting.

Passed 4-0.

D. Ordinance 10-06-2019 An ordinance repealing & recreating Section 398-9 “Prohibited Discharges” and 398-13 “Industrial wastewater discharge permit system” of the Village Code of the Village of Slinger, Washington County, Wisconsin (third reading)

Ordinance 10-06-2019 passed 5-0.

6. Staff Reports and Action Thereon

A. DPW Construction Update

Engineer Haggerty informed the Board that the DPW is behind schedule and staff will be meeting with the general contractor next week to discuss liquidated damages.

B. Administrator's Report - Trail public information meeting and 2020 Budget hearing notice

Administrator Wilber informed the Board that a trail information meeting was held and the residents stressed their concern about the loop around the pond. Since that meeting, Ruekert & Mielke PE Project Manager, Sean Sullivan, drafted another trail map where the trail is further from the residents' homes and closer to the pond.

7. Adjourn

Motion Board Member Behrend/Board Member Thiel to adjourn at 7:12pm;

Approved By: _____
President PRO TEM Richard Kohl

Drafted By: Tammy Tennies, Village Clerk