

Chapter 51. Finance and Taxation

§ 51-16. Charge to benefitting owners for professional fees.

- A. Professional fees charged back. The Village Treasurer shall charge property owners fees for services, pursuant to § 66.0627, Wis. Stats., in the following circumstances:
- (1) Whenever a property owner contacts the Village Attorney or other professional staff whether such staff is employed by the Village or independently contracted, if said contact and subsequent service results in a charge to the Village of Slinger for that professional's time and services and said service is not a service supplied to the Village of Slinger as a whole, the Village Treasurer shall charge property owners the total charge incurred by the Village of Slinger.
 - (2) Whenever the Village Board, Village Administrator, Village Clerk or other Village official contacts the Village Attorney or other professional staff, whether such staff is employed by the Village or independently contracted, regarding an application received from a property owner, if said contact and subsequent service results in a charge to the Village of Slinger for that professional's time and services and said service is not a service supplied to the Village of Slinger as a whole, the Village Treasurer shall charge the property owners the total charge incurred by the Village of Slinger.
 - (3) Whenever the Village incurs professional fees in considering certified survey maps, subdivision plats, rezoning petitions, conditional use permit petitions, site development applications and other petitions related to the development of land in the Village, the Village Treasurer shall charge property owners the total charge to the Village of Slinger. For purposes of this subsection, professional fees shall include any charges incurred by the Village in relation to such application from the Village Engineer, Village Attorney, or any other of the Village's professional staff, whether such professional staff is employed by the Village or independently contracted.

- (4) Professional fees related to work performed by the Village Engineer or any other staff employed by the Village may include the costs for hours worked specific to an application received from a property owner. These costs will be documented with the relevant dates and times to be provided to the property owner.
 - (5) Before charging a property owner with professional fees in accordance with this section, the Village Administrator or Village Treasurer shall ensure that the work performed does not benefit the Village of Slinger as a whole. Only those charges that are shown to be of private benefit to the property owner shall be charged.
- B. Property owner allowed time to pay or appeal. The Village Treasurer shall give each property owner billed for current services as provided for herein notice that they shall have a specified period of time not less than 20 days to pay. Said notice shall also state that within 15 days of the date of the notice, the property owner may request a hearing before the Village Board regarding the charge against the property. Said notice shall also include a statement of the professional services fees to be charged. Thereafter, if the property owner requests a hearing within the proper time period, the matter shall proceed as described in Subsection C, Appeal to Village Board, below. If a hearing is not requested within the required time period and the charge remains unpaid, the Village Treasurer shall automatically charge that delinquent bill against the property tax roll as provided by law. In the event the statement rendered to the property owner becomes delinquent too late in the year to be extended on that year's tax roll, then the delinquent charge shall be extended to the following year's tax roll.
 - C. Appeal to Village Board. Upon receipt of a timely request for hearing, the Village Board shall hold a hearing regarding the property charges at its next scheduled meeting or as soon as feasible. Such hearing shall be preceded by posted public notice and reasonable notice, via first class mail, to the property owner. In the event a hearing is requested, no charges shall be placed on the tax roll unless and until such hearing has been held and a decision has been rendered by the Village Board, and the Village Board approves the charges against the tax roll in whole or in part. If the charges are approved only in part, only that part of the charges may be charged against the tax roll.
 - D. Permits for government organization. Whenever it is requested that the Village of Slinger grant approvals to any other municipality, agency or other governmental body and that permit process warrants the assistance of contracted professional staff of the Village, those fees shall be charged back to the municipality, agency or other governmental body seeking the permit.

§ 51-17. Charge to benefitting developer's for professional fees.

- A. Professional fees charged back. The Village Treasurer shall charge developers fees for services, in the following circumstances:
- (1) Whenever a developer contacts the Village Attorney or other professional staff, whether such staff is employed by the Village or independently contracted, if said contact and subsequent service results in a charge to the Village of Slinger for that professional's time and services and said service is not a service supplied to the Village of Slinger as a whole, the Village Treasurer shall charge the developer the total charge incurred by the Village of Slinger.
 - (2) Whenever the Village Board, Village Administrator, Village Clerk or other Village official contacts the Village Attorney or other professional staff, whether such staff is employed by the Village or independently contracted, regarding an application received from a developer, if said contact and subsequent service results in a charge to the Village of Slinger for that professional's time and services and said service is not a service supplied to the Village of Slinger as a whole, the Village Treasurer shall charge the developer the total charge incurred by the Village of Slinger.
 - (3) Whenever the Village incurs professional fees in considering certified survey maps, subdivision plats, rezoning petitions, conditional use permit petitions, site development applications and other petitions related to the development of land in the Village, the Village Treasurer shall charge developers the total charge to the Village of Slinger. For purposes of this subsection, professional fees shall include any charges incurred by the Village in relation to such application from the Village Engineer, Village Attorney, or any other of the Village's professional staff, whether such professional staff is employed by the Village or independently contracted.
 - (4) Professional fees related to work performed by the Village Engineer or any other staff employed by the Village may include the costs for hours worked specific to an application received from a developer. These costs will be documented with the relevant dates and times to be provided to the developer.
 - (5) Before charging a developer with professional fees in accordance with this section, the Village Administrator or Village Treasurer shall ensure that the work performed does not benefit the Village of Slinger as a whole. Only those

charges that are shown to be of private benefit to the property owner shall be charged.

- B. Developer required to pay chargeback fees. The Village will not accept applications or requests for review from a developer without first receiving a deposit for payment of all fees to be incurred related to work to be performed by the Village Engineer, Village Attorney, or any other of the Village's professional staff, whether such staff is employed by the Village or independently contracted, that is not a service supplied to the Village of Slinger as a whole; and a signed notice and acknowledgment form regarding the developer's responsibility to pay fees incurred by the Village. The deposit shall be in the amount of \$500 unless a different amount is required by the Village Administrator due to the circumstances of the development project. In the event such fees are not paid in a timely manner, the Village will discontinue the review process for the subject application or request until such time as the fees are paid in full. The Village may draw funds from the deposit for payment of such fees, and shall provide a written notice to the developer of any such use of the deposited funds. No permits, including but not limited to building permits, occupancy permits, and conditional use permits, will be issued until all fees are paid. Unused deposit funds will be returned to the person or entity who made the deposit upon request following payment of all outstanding fees after final acceptance of the development as a whole has been granted by the Village.
- C. Appeal to Village Board. Upon written request for hearing, the Village Board shall hold a hearing regarding any contested chargeback fees at its next scheduled meeting or as soon as feasible. Such hearing shall be preceded by posted public notice and reasonable notice, via first-class mail, to the developer. In the event a hearing is requested, no contested charges shall be due unless and until such hearing has been held and a decision has been rendered by the Village Board, and the Village Board approves the charges in whole or in part. If the charges are approved only in part, only that part of the charges may be charged.