

## **REQUIREMENTS FOR ISSUING BUILDING PERMITS**

Work will not begin until all required information is submitted to the Building Inspector and a building permit is issued. Work started before a permit is obtained is liable for double permit fees being charged, legal action being taken and work will be stopped.

The following information is required for the issuance of a building permit:

**1. PLOT PLANS OR PLATS OF SURVEY:**

Three (3) Plans for Residential and Three (3) Plans for Commercial

- Showing all existing buildings and lot dimensions
- Setbacks from lot lines and existing buildings
- Location and description of all erosion control measures
- Easements (Public & Private)

NOTE: Setbacks are measured from the furthestmost foundation projection of buildings, such as deck, porch, etc. to the property line.

**2. BUILDING PLANS DETAILED WITH:**

Three (3) Plans for Residential and Three (3) Plans for Commercial

- Heating, ventilation and air conditioning layout (Commercial Plans Only)
- Construction plans, dimensions of the building rooms, doors, windows, etc.
- Proposed elevation of the house and the finish grade of the site, wall cross sectional, footing and foundation
- Manufactured roof truss calculations and approvals

**3. ENERGY CALCULATION SHEET FOR NEW RESIDENTIAL CONSTRUCTION**

**4. BUILDING PERMIT APPLICATION, AND EMERGENCY CONTACT FORM**

**PLUMBING: PLUMBING SHALL BE INSTALLED ONLY BY STATE LICENSED PLUMBERS.**

**ELECTRIC: ALL ELECTRICAL WIRING IN NEW RESIDENTIAL HOMES SHALL BE DONE BY LICENSED ELECTRICAL CONTRACTORS.**

Work will be done according to the conditionally approved plans and according to the UDC One and Two Family Code, Comm Chapters 20-25 and for commercial structures IBC 61-64. Plumbing will be done according to the conditionally approved plans and the State Plumbing Code, Comm Chapters 81-84. Electrical work will be done according to conditionally approved plans and the State Electrical Code, Comm Chapter 16 Volume 2 and the National Electric Code (NEC) Current addition. One set of conditionally approved plans will be kept on file with the Building Inspector, one set of conditionally approved plans returned to the owner/contractor to be kept on the construction site and one set of plans given to the Fire Department for commercial buildings.

**If you have any questions regarding the above requirements, please feel free contact the Building Inspection Department, at (262) 644-5265.**

## **INSPECTIONS REQUIRED DURING CONSTRUCTION**

1. **Setbacks** and location of new and existing buildings with Erosion Control Measures installed.
2. **Footing** – before pouring concrete, all forms are set, and bleeders installed.
3. **Foundation**
  - a. Inspection of drain tile, prior to stoning.
  - b. Inspection of waterproofing of block exterior.
  - c. Inspection of exterior insulation of foundation walls.
4. **Rough inspections** to be made before covering up work.
  - a. General construction, including framing.
  - b. Rough electrical.
  - c. Rough plumbing and pressure test according to Comm 82.21.
  - d. Rough heating, ventilating and air conditioning.
  - e. Insulation and vapor barrier.
  - f. Basement floor and drain tile.
5. **Final Inspection must be completed before occupancy.**

**All work must be inspected, rough and final, by the Building Inspection Department. Failure to call for required inspections could result in removal of covering material to allow the required inspections to be performed. Also, a fee could be assessed for failure to call for required inspections.**

The builder or contractor will be responsible for notifying the Building Inspection Department and making sure the inspection is complete. This does not prohibit the right of the Inspection Department to make the inspection within 48 hours as allowed under the State Building Code. When calling for a required inspection, all work must be completed or a re-inspection fee will be charged to the contractor and would be required to be paid to the Village prior to the inspection being performed.

**PLUMBING:** Plumbing installation must be made by a Plumber licensed in the State of Wisconsin and must have a valid Plumbing license.

**ELECTRICAL:** All electrical work must be completed by an Electrical Contractor with a valid Village of Slinger Electrical License.

### **TO SCHEDULE INSPECTIONS:**

**Call the Building Inspection Office at (262) 644-5265**

**Inspection Hours Mon 9am-11:30am, Wed & Thurs 9am-4pm, & Fri 9am-12pm**

**Office Hours Mon 8am-Noon, Wed & Thurs 8am-5pm, & Fri 8am-1pm**