

MINUTES OF VILLAGE BOARD MEETING

May 2, 2016

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 p.m. on Monday, May 2, 2016, in accordance with the Notice of Meeting delivered to the members on Friday, April 29, 2016.

1. Roll Call & Notice of Meeting:	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel	x	
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Also Present: Jessi Balcom, Village Administrator
Margaret Wilber, Village Treasurer
Jim Haggerty, Village Engineer
Joel Schodron, Lieutenant
Greg Moser, DPW Superintendent
Tammy Tennes, Clerk

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Approval of Minutes from 4-18-2016

B. Vouchers

C. Committee Reports: Park Board 4-25-2016

Motion Kohl/Behrend to approve the Village Board minutes of 4-18-16, transmittal checks #43937-43939 in the amount of \$3,410.40; pre-authorized checks #43940-44012 in the amount of \$81,988.19; On-line payments #160427001-160427062 in the amount of \$807,641.33 and payroll checks #160422001-160422060 in the amount of \$49,911.34 as presented. Motion passed.

President Brandt asked that the agenda be amended to move 5A1. Resolution 05-01-2016 – Consideration of “Resolution approving the project plan and establishing the boundaries for and the creation of Tax Incremental District No. 5, Village of Slinger, Wisconsin” to precede Appearances & Possible Action, due to the speaker having another commitment he needed to attend to.

Motion Fredericks/Otte to amend the agenda to discuss item 5A1 prior to item 3A as requested. Motion passed.

5. New Business & Action Thereon:

A. Resolutions:

1. Resolution 05-01-2016- Consideration of “Resolution Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax incremental District No. 5, Village of Slinger, Wisconsin”

Mr. Phil Cosson, representing Ehlers & Associates, was present to discuss the overview of the project plan and where the Village is at in the process of the creation of Tax Incremental District #5.

Village Board Meeting
5-2-2016

Motion Otte/Fredericks to approve Resolution 05-01-2016 - Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax incremental District No. 5, Village of Slinger, Wisconsin” as presented. Motion passed.

3. Appearances & Possible Action Thereon:

A. Presentation of 2015 Audit - Carrie Gindt, Partner - Reilly, Penner Benton

Ms. Carrie Gindt, representing Reilly, Penner Benton, gave an overview of the 2015 audit. It was noted that the audit went well again in 2015 and no significant deficiencies were noted except for those that occur each year, which are: one or more audit adjustments were necessary to prevent the financial statements from being materially misstated and the auditors are preparing the financial statements and footnotes.

B. Open for Public Comments:

Mr. Tim Pfeifer, 59 E. Rossman St. Hartford, a Slinger Utility employee appeared before the Board with an inquiry about information regarding the 2016 budget he had viewed on the Village website that he thought may be incorrect.

Treasurer Wilber stated that the information Mr. Pfeifer was viewing did not seem to be correct and she would look into it.

4. Unfinished Business & Action Thereon:

A. Update on Crosswalks

Engineer Haggerty stated that he requested a proposal to paint the existing crosswalks with epoxy paint at the intersections of E. Washington St. & St. Paul Dr.; E. Washington St. & Oakview Dr.; E. Washington St. & Glen Hill Dr. and Slinger Rd. & Polk St. in anticipation that new wider crosswalks will make the markings stand out better to vehicle operators. Engineer Haggerty stated that he wanted to make the Board aware prior to moving forward with the work to make certain that the Board knew the cost prior to the work being done, especially with the proposed rehabilitation project planned for next year that would eliminate the markings entirely, except for the crosswalks at the intersection of Slinger Rd. & Polk St.

Discussion was held on the necessity of all the crosswalks.

The Board asked that Engineer Haggerty bring back a cost estimate that eliminates the two (2) crosswalks crossing E. Washington St. at St. Paul Dr.

B. Boundary Line Agreement between the Village of Slinger and Wisconsin Electric Power Company, d/b/a We Energies

Administrator Balcom stated that the Village has been attempting to work with WE Energies to secure a boundary agreement for several years. She stated that this agreement will enable Slinger Electric to acquire electric customers located within the Village who are presently served by WE Energies. It was noted that the agreement has been reviewed by an attorney. Administrator Balcom stated that staff is requesting the Board’s consideration to approve the execution of the boundary line agreement as presented so that it can be filed with the Public Service Commission.

Motion Gundrum/Behrend to approve the boundary line agreement and have it filed with the Public Service Commission as presented. Motion passed.

5. New Business & Action Thereon:

B. Licenses & Permits: None

C. Review & Action:

Village Board Meeting
5-2-2016

1. Floodplain Update – Overview & Concurrence form Approval for Map Number #55131C– Panel 0232D

Administrator Balcom stated that staff was contacted by Washington County Planning & Parks Dept. stating that the County needs approval from Federal Emergency Management Agency (FEMA) to amend the floodplain maps outside of the Village and that even though there is no impact to the Village of Slinger, the Village needs to sign the form. She reiterated to the Board that this does not impact the Village, it is just a formality.

Motion Otte/Kohl to authorize Administrator Balcom to sign the FEMA form as presented. Motion passed.

2. Appointments to Boards/Commissions/Committees by Village President Brandt

President Brandt stated that Chris Cagle will replace Bruce Hassler and Craig Bolt will replace Lisa Brux on the Planning Commission. He also stated that Trustee, Marlyss Thiel, will be on the Library Board.

Motion Behrend/Gundrum to approve the appointments to the Boards/Commissions/Committees as presented. Motion passed.

3. Proposed Credit/Debit Payment Program

Treasurer Wilber stated that staff has been considering implementing a credit/debit program for several years and after researching companies, Payment Service Network (PSN) came highly recommended and seems to be the best fit for the Village.

Discussion was held on the services PSN offers and the pricing proposal for the Village's program.

It was noted that unlike the retail store and the parks & recreation department, the Village utilities cannot adjust prices to accommodate paying all the fees for the credit card charges.

Treasurer Wilber stated that staff would like to monitor the program for a few years with the customer paying the credit card fees and the Village paying the \$0.50 fee for echecks, which in PSN's proposal is option #2.

Discussion was held on fees charged per transaction.

Motion Kohl/Otte to approve implementing the credit/debit payment program through Payment Service Network and selecting option #2, which is the split cost structure in which the customer pays the credit card fees and the Village pays the online check fees as presented. Motion passed.

4. Revision of Village Investment Policy

Treasurer Wilber stated that items 5C4 and 5C5 go together and will be discussed as such.

5. Establishment of Account for Revolving Loan Fund

Treasurer Wilber stated that staff is looking into establishing an account for the Revolving Loan Fund (RLF) outside of the general fund accounts it is currently held in at Associated Bank. She stated that currently staff needs to manually separate the funds during report preparation, so since the funds have to be separated, it would help for the RLF to have its own bank account. Treasurer Wilber stated that earlier this year staff had received banking request for proposals and although the Village remained with its current bank, BMO Harris presented terms and services that are comparable and she asked that the Board consider establishing an account at BMO Harris, which would allow the Village to diversify its holdings further.

Village Board Meeting
5-2-2016

Discussion was held about utilizing local banks. It was noted that while the Board agreed that a separate fund should be set up for the RLF, they want staff to select a local bank. It was stated that the RLF account did not have to be with the current bank, Associated Bank.

Treasurer Wilber confirmed with the Board that once a local bank was selected, staff does not need to bring this matter back to the Board.

Motion Otte/Thiel to approve the revision of the Village Investment Policy and to establish an account for the Revolving Loan Fund with a local bank. Motion passed.

6. Ordinances:

- A. First Reading & Possible Action Thereon: None**
- B. Second Reading & Possible Action Thereon: None**
- C. Third Reading & Possible Action Thereon: None**

7. Communications & Possible Action Thereon: None

8. Staff Reports:

- A. Engineer's Report – Glacier Pass Road Update, Sanitary Sewer Lining Project**

Engineer Haggerty stated that staff had received notice from the Department of Transportation that the local road improvement funding is in place for the Glacier Pass project. He noted that work is scheduled to begin May 16, 2016.

Engineer Haggerty noted that staff is moving forward with lining the existing clay sanitary sewers in the vicinity of Kettle Moraine Dr. South, Polk St., Water St. and the remaining main along Elm St.

Engineer Haggerty stated that he had received an executed easement document for the stormwater improvements for the existing wetland area at Dove Plaza. He noted that staff will be requesting proposals for the project this year.

B. Treasurer's Report – Mid-Moraine Municipal Association Meeting, May 25, 2016 at Cedarburg

Treasurer Wilber stated that the meeting is being hosted by the City of Cedarburg and will be held at the Cedarburg Cultural Center and those interested in attending should contact her.

9. Closed Session

Go Into Closed Session Pursuant to Authorization Conferred by WI Statute 19.85 1(e) – Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session (Consideration of possible developer incentive for multifamily development – Hillside Terrace Apartments & redevelopment project by EH Wolf & Sons)

Motion Gundrum/Kohl to go into closed session at 7:18 p.m. to include Administrator Balcom, Treasurer Wilber and Engineer Haggerty. A roll call vote was taken on this motion with the following results: Yea's: Behrend, Brandt, Fredericks, Thiel, Gundrum, Kohl, Otte; Nay's: None. The motion passed unanimously.

10. Return Into Open Session & Take Action if Necessary

Motion Kohl/Gundrum to return into open session at 8:16 p.m. with no action taken. A roll call vote was taken on this motion with the following results: Yea's: Brandt, Behrend, Fredericks, Thiel, Gundrum, Kohl, Otte; Nay's: None. The motion passed unanimously.

11. Adjourn Meeting

Village Board Meeting
5-2-2016

Motion Otte/Gundrum to adjourn at 8:17p.m. Motion passed.

Approved By: _____
Russell Brandt, President

Drafted By: Tammy Tennes, Clerk