

## MINUTES OF VILLAGE BOARD MEETING

March 21, 2016

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 p.m. on Monday, March 21, 2016, in accordance with the Notice of Meeting delivered to the members on Friday, March 18, 2016.

<b>1. Roll Call &amp; Notice of Meeting:</b>	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
John Dukelow	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
	<hr/>	<hr/>
	7	0

**Also Present:** Jessi Balcom, Village Administrator  
Margaret Wilber, Village Treasurer  
Jim Haggerty, Village Engineer  
Greg Moser, DPW Superintendent  
Dean Schmidt, Police Chief  
Tammy Tennes, Clerk

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

### 2. Consent Agenda

**A. Approval of Minutes from 3-7-2016**

**B. Vouchers**

**C. Committee Reports: Library Board 2-8-2016, DPW Update for Feb. 2016, Police Report Feb. 2016, Mid Moraine Legislative Committee Update by Trustee Otte**

Trustee Otte did not have an update as he was out of town and did not attend the Mid Moraine Legislative Committee meeting.

Motion Kohl/Dukelow to approve the Village Board minutes of 3-7-16, transmittal check #43685-43687, 43756 in the amount of \$2,140.42; pre-authorized checks #43688-43755 and #43757-43839 in the amount of \$302,264.92 and payroll checks #160226001-160226058 in the amount of \$51,255.47 and #160311001-160311046 in the amount of \$49,294.52 as presented. Motion passed.

### 3. Appearances & Possible Action Thereon:

**A. Presentation by Nancy Anderson from SEWRPC – Comprehensive Economic Development Strategy (CEDS) for Southeastern WI 2015-2020**

Ms. Nancy Anderson, representing SEWRPC, appeared before the Board to discuss CEDS for southeastern WI. She provided an overview of what CEDS is and the strategies for regional prosperity along with the key economic clusters that have been identified as having the best potential for economic growth, expansion and attraction in Southeastern WI. Ms. Anderson stated that all the county boards have approved the CEDS.

Discussion was held on the reliever route and the possibility that CEDS could be used to work with communities on this project.

Village Board Meeting  
03-21-2016

Ms. Anderson stated that although a freight group was organized for such projects like the reliever route, authority is at the County level.

### **B. Open for Public Comments**

Ms. Candi Martin, 449 Glenview Lane Slinger, WI, appeared before the Board to discuss the E. Washington Street pedestrian crossing concern. She mentioned that she had contacted several people regarding this matter and appreciated that the Village replied to her and was discussing this matter. Ms. Martin stressed the need for something to be done on this road for the safety of the pedestrians.

#### **4. Unfinished Business & Action Thereon:**

##### **A. Follow-up on E. Washington Street Pedestrian Crossing Concern**

Engineer Haggerty stated that in regards to the E. Washington St. pedestrian crossing, he was informed by the Wisconsin DOT that the matter should be handled by the Village as part of the December 31, 1997 Connecting Highway Change Agreement for STH 175/Washington Street. He stated that after carefully reviewing this matter it is his opinion that several signing and pavement marking upgrades can be made to East Washington Street between Oakview Drive and Slinger Road that should make this section of roadway more pedestrian friendly while maintaining the traffic carrying capacity of the roadway. Engineer Haggerty stated that generally the best manner to accommodate pedestrian traffic along this section of road would be to install pedestrian activated rectangular rapid flashing pedestrian beacons (RRFB's) at the intersections of Oakview Drive, Glen Hill Drive and Slinger Road; install an advance warning LED blinker sign facing the northbound lanes along the hill between St. Paul Drive and Oakview Drive; install a radar sign providing direct feedback on the speed of vehicles to drivers as they travel northbound along the roadway; and to remove and replace 2-inches of asphalt pavement and remark the roadway as one lane in each direction with a two way left turn lane (TWTL) in the middle of the roadway.

Discussion was held on the supporting data that Engineer Haggerty provided.

Engineer Haggerty proposed the following improvement schedule.

#### **2016**

1. Purchase and install additional and/or replacement signage in the amount of \$2,450.00.
2. Purchase and install the Safe Pace 100 Radar Sign so that speeds along East Washington Street may be better monitored and immediate feedback may be provided to drivers. The cost of purchasing this sign is \$3,669.00.
3. Add signage and yield markings in advance of the East Washington Street crosswalks. Approximate cost \$660.00.

The total improvements for 2016 would cost approximately \$7,000.00.

#### **2017**

1. Mill and overlay 2" inches of E. Washington Street between STH 60 and Slinger Road and remark the roadway as a TWTL for an estimated cost of \$235,000.00.
2. Purchase and install the RRFB's and advance warning signage for an estimated cost of \$25,000.00 for materials. Installation would cost an additional amount.

Discussion was held on the proposals Engineer Haggerty presented the Board.

The total improvements for 2017 would cost approximately \$260,000 plus an additional amount required for installing the RRFB's and blinker sign and the amount needed for engineering services (plan preparation, specification writing, bidding documents and administration and inspection).

Village Board Meeting  
03-21-2016

Board members stressed their concerns about reducing the lanes from four (4) to two (2) and the need to educate the drivers.

Motion Otte/Fredericks to approve the purchase and installation of additional and/or replacement signage at the intersections of Oakview Drive, Glen Hill Drive and Slinger Road; Safe Pace 100 Radar Sign and signage and yield markings in advance of the East Washington Street crosswalks as presented. Motion passed.

**5. New Business & Action Thereon:**

**A. Resolutions: None**

**B. Licenses & Permits:**

**1. Bartender License for: Jarod Scheff, Katherine Rongstad**

Chief Schmidt informed the Board that no problems were discovered during the background check for these licenses.

Motion Gundrum/Behrend to approve a bartender licenses for Jarod Scheff and Katherine Rongstad provided all necessary fees are paid. Motion passed.

**C. Review & Action:**

**1. Consider Two Extraterritorial CSM's in the SE ¼ of Section 10 in the Town of Polk to Divide a 25.303 Acre Area into 5 Residential Lots, 2 Lots Along Cedar Creek Road and 3 Lots Along Lily Road. (Property Owner Steve Kearns Properties, LLC)**

President Brandt stated that this had been referred to the Village Board by the Planning Commission.

Motion Behrend/Otte to approve two extraterritorial CSM's in the SE ¼ of Section 10 in the Town of Polk to divide a 25.303 acre area into 5 residential lots, 2 lots along Cedar Creek Road and 3 lots along Lily Road. Motion passed.

**2. Approval of CSM, Development Agreement, Deed Restriction and Stormwater Management Maintenance Agreement for Phase 3 of Hillside Terrace Apartments (Dittmar Realty, Inc., Agent for Hillside Terrace South, LLC)**

President Brandt stated that this had been referred to the Village Board by the Planning Commission and Mr. Dittmar was present to answer any questions the Board may have.

Administrator Balcom mentioned that the Village Attorney has reviewed the documents and he knows they are satisfactory to the Village.

Motion Behrend/Otte Approval of Deed Restriction and Stormwater Management Maintenance Agreement, CSM, and Development Agreement for Phase 3 of Hillside Terrace Apartments (Dittmar Realty, Inc., Agent for Hillside Terrace South, LLC) as presented. Motion passed.

**6. Ordinances:**

**A. First Reading & Possible Action Thereon:**

**1. Ordinance #03-01-2016 - An Ordinance to Amend the I-1 Institutional Zoning District in the Zoning Code of the Village of Slinger, Washington County, Wisconsin to add as a Permitted Accessory Use "Columbarium on Property of a Religious Association."**

Trustee Otte introduced Ordinance #03-01-2016 - An Ordinance to amend the I-1 Institutional Zoning District in the Zoning Code of the Village of Slinger, Washington County, Wisconsin to add as a permitted accessory use "Columbarium on Property of a Religious Association."

Village Board Meeting  
03-21-2016

**2. Ordinance #03-02-2016 – An Ordinance to Rezone Certain Lands in the Village of Slinger From the RM-2 Multi-Family Residential District to the RM-2/PUD Planned Unit Development Overlay District (Agent Kevin Dittmar for Property Owner Hillside Terrace, LLC)**

Trustee Otte introduced Ordinance #03-02-2016 – An Ordinance to rezone certain lands in the Village of Slinger from the RM-2 Multi-Family Residential District to the RM-2/PUD Planned Unit Development Overlay District (Agent Kevin Dittmar for property owner Hillside Terrace, LLC)

**B. Second Reading & Possible Action Thereon: None**

**C. Third Reading & Possible Action Thereon: None**

**7. Communications & Possible Action Thereon:**

**A. 2016 Wisconsin League of Municipalities – Local Government 101**

Administrator Balcom stated that the Wisconsin League of Municipalities is offering a class in local government at several locations around WI. She asked that trustees let her know if they are interested in attending one of the classes.

**B. Individual Communication Meetings with Trustees**

Administrator Balcom stated that she will be contacting each trustee to set up meeting times on an individual basis if they are interested. She stated that the hope is to communicate with the Board everything they need to know.

**8. Staff Reports:**

**A. Engineer's Report – WWTP Lab Audit, Well 3 Iron Filter & Well House Upgrades, Sanitary Sewer Lining Project**

Engineer Haggerty stated that the Department of Natural Resources performed the scheduled 3-year audit of the wastewater treatment plant laboratory last week. He stated that the audit included a review of written procedures and records, a review of the QA/QC paperwork, and sometimes the auditor asks staff to perform standardized testing methods required as part of the normal laboratory testing.

Superintendent Moser stated that this audit is very important and the Village lab does more than the normal testing and it was apparent in that the auditor noted that this was the best small audit he has seen.

Staff and the Board commended utility operator, Tim Pfeifer, for the hard work he has put in at the lab and congratulate him on the successful audit.

Engineer Haggerty stated that the above ground reservoir at Well 3 was drained and utility personnel began the process of cleaning it. He noted that when drained the reservoir had a significant amount of iron "sludge" on the floor that utility operators now need to remove before hydrant flushing of the water system. Engineer Haggerty stated that the amount of iron on the floor of the reservoir again emphasizes the need for the iron filter and well house upgrade project scheduled for next year.

Engineer Haggerty stated that the sanitary sewer lining project will begin in the next couple of weeks. He stated that staff will be seeking proposals from consultants for lining clay sanitary sewer pipes within the Village's sanitary sewer system and the plan is to line the area of Elm Street, Water Street, the sewer through the school and the older parts of Kettle Moraine Drive.

**B. Treasurer's Report – 2016 Assessment Ratio, Weight & Measures Program**

Treasurer Wilber stated that the Village Assessor had contacted staff to discuss the Village's upcoming assessment ratio for 2016. She stated that the Village's weighted assessment-to-sale ratio for 2015 is at 93.3%, which falls below the 95% parameter established in the Village's 2014 assessment services contract. Treasurer Wilber stated that Assessor Grota is monitoring the ratio for now, yet did note that if the strong sales trend continues, a market revaluation will be needed during 2016.

Treasurer Wilber stated that the Village contracts with the State’s Department of Agriculture, Trade and Consumer Protection (DATCP) for administration of the Village’s weights and measures inspection program. She stated that DATCP contacts the Village each year to find out if the Village will be charging our businesses to cover the cost of this program. Treasurer Wilber noted that this matter was discussed at the March 16, 2015 and the Board decided at that time to absorb the program cost and since there has been no further discussion since then, staff responded to DATCP that the Village will continue to absorb the cost of the program.

**9. Closed Session**  
**Go into Closed Session Pursuant to State Statute 19.85 (c) to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility. (Employee Wages)**

Motion Gundrum/Fredericks to go into closed session at 7:09 p.m. to include Administrator Balcom. A roll call vote was taken on this motion with the following results: Yea’s: Behrend, Brandt, Fredericks, Dukelow, Gundrum, Kohl, Otte; Nay’s: None. The motion passed unanimously.

**10. Return to Open Session & If Necessary Take Action on Closed Session Items**

Motion Gundrum/Kohl to return into open session at 8:04 p.m. A roll call vote was taken on this motion with the following results: Yea’s: Brandt, Behrend, Fredericks, Dukelow, Gundrum, Kohl, Otte; Nay’s: None. The motion passed unanimously.

Motion Dukelow/Fredericks to approve the 2017 wage scale and allow inter-range adjustments by the administrator. Motion passed.

**11. Adjourn Meeting**

Motion Kohl\Behrend to adjourn at 8:05p.m. Motion passed.

Approved By: \_\_\_\_\_  
Russell Brandt, President

Drafted By: Tammy Tennes, Clerk