

MINUTES OF VILLAGE BOARD MEETING

December 21, 2015

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 p.m. on Monday, December 21, 2015, in accordance with the Notice of Meeting delivered to the members on Friday, December 18, 2015.

1. Roll Call & Notice of Meeting:	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
John Dukelow	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
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Also Present: Jessi Balcom, Village Administrator
Margaret Wilber, Village Treasurer
Jim Haggerty, Village Engineer
Greg Moser, DPW Superintendent
Joel Schodron, Lieutenant
Tammy Tennes, Clerk

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Approval of Minutes from 12-7-2015

B. Vouchers

C. Committee Reports: Police Report Nov. 2015, DPW Update for Nov 2015, Mid Moraine Legislative Committee Update by Trustee Otte

Administrator Balcom informed the Board that Ron Webber, the custodian for the Village, had resigned and that staff was going to review the job description and look into all the options for staffing this position.

Trustee Otte informed the Board that at the last Mid-Moraine Legislative Committee they discussed liquor license quotas and Assembly Bill 582. He stated that this bill defines, for property tax purposes, "undeveloped land" to include land that is platted and zoned for residential, commercial, or manufacturing use until such time that a permit is issued for constructing a building or other structure on the land. He also stated that the bill provides that such land be assessed at its unimproved value and other undeveloped land under current law is assessed at 50 percent of its full value. Trustee Otte noted that this bill has not yet been voted on.

Motion Kohl/Dukelow to approve the Village Board minutes of 12-7-15, transmittal checks #43312-43314 in the amount of \$3,094.97; pre-authorized checks #43315-43347 in the amount of \$46,842.87 and payroll checks #151204001-151204047 in the amount of \$52,179.69 as presented. Motion passed.

3. Appearances & Possible Action Thereon:

A. Membership with Washington Co. Convention and Visitors Bureau – Elaine Motl

Ms. Elaine Motl, Executive Director of Washington Co. Convention and Visitors Bureau, appeared before the Board to discuss the Village contributing more financially to the Bureau to receive additional advertising in the various

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publications the Bureau distributes and publishes advertising in. She gave an overview of the visitor's bureau and how they can help to promote the Village of Slinger.

Discussion was held on what the Bureau can do for the Village, how they are funded and where and how they direct their material to attract tourism to Washington County.

Motion Gundrum/Kohl to approve the Village's contribution of \$1000 to the Washington Co. Convention and Visitors Bureau as presented. Motion passed.

B. Open for Public Comments:

President Brandt thanked the Board and staff for a great year. He noted a job well done regarding the closure of TID #3 and the creation of TID #4.

4. Unfinished Business & Action Thereon:

A. Review of Community Promotion and Economic Development Services Proposal by Vandewalle & Assoc.

Treasurer Wilber stated that a request for proposals for community promotion and economic development support resulted in two proposals: Buxton and Vandewalle & Associates (V&A) and staff found that V&A best meets the needs of the Village.

Mr. Scott Herrington, representing V&A was present for the meeting to discuss the proposal. He discussed the opportunity and asset analysis that would take place in phase 1 of the proposal. Mr. Herrington stated that Slinger's location is an asset because it is near I41 and STH60.

Motion Dukelow/Behrend to approve the contract with Vandewalle & Associates for Part 1 of a community promotion and economic development services proposal not to exceed \$30,000 as presented. Motion passed.

5. New Business & Action Thereon:

A. Resolutions:

1. Resolution #12-02-15 – A Resolution Amending the 2015 Budget of the Village of Slinger

Treasurer Wilber stated this is the resolution that is typically done each year after the budget is approved to look at amendments that had to be done throughout the year. She also stated that more amendments will be coming before the Board in regards to TIF #4 as directed by the auditors.

Motion Otte/Fredericks to approve Resolution #12-02-15 – A resolution amending the 2015 budget of the Village of Slinger as presented. Motion passed.

2. Resolution #12-03-15 – A Resolution Establishing Certain Fees for Permits, Licenses, Administrative Charges, Public Works Charges & Impact Fees for Certain Services Provided by the Village of Slinger

Treasurer Wilber stated that this resolution is a housekeeping matter and that after reviewing the fees with the building inspectors, they found that the only change needed this year was to add a \$25 charge for copies of DVD or CD recordings.

Motion Otte/Kohl to approve Resolution #12-03-15 – A resolution establishing certain fees for permits, licenses, administrative charges, public works charges & impact fees for certain services provided by the Village of Slinger as presented. Motion passed.

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3. Resolution #12-04-15 – A Resolution Authorizing the Withdrawal from the Local Government Property Insurance Fund (LGPIF)

Treasurer Wilber noted that earlier this year staff had gone out to the market to get quotes for insurance due to the phase-out of state property insurance. She stated that staff began looking for alternative coverage options and found that many private sector insurers are now able to offer very competitive coverages. Treasurer Wilber stated that staff worked with their insurance broker at Ansay & Associates and obtained quotes from three insurance companies, each of which submitted premium quotes less than the LGPIF premium for 2015. She stated that when inquiring about the procedure for non-renewal with LGPIF, staff found that a resolution was required.

Motion Otte/Gundrum to approve Resolution #12-04-15 – A resolution authorizing the withdrawal from the local government property insurance fund as presented. Motion passed.

B. Licenses & Permits:

1. Bartender Licenses for Karie Gabrielson, Catherine Brodbeck, Brenda Grinwald

Lieutenant Schodron informed the Board that no problems were discovered during the background checks for these licenses.

Motion Dukelow/Behrend to approve bartender licenses for Karie Gabrielson, Catherine Brodbeck and Brenda Grinwald, provided all necessary fees are paid. Motion passed.

C. Review & Action:

1. Contract With Ehler's (Agreement to Provide Tax Incremental Financing Services) for Tax Incremental District Creation

Administrator Balcom stated that the contract before the Board was the same contract used for the last TID agreement. She stated that private property owner, Mr. Craig Wolf, was asking the Board to consider entering into a contract to review five properties he owns for a potential TIF district. Administrator Balcom stated that since this is a request by the private property owner, the property owner would be responsible for the costs of entering into the contract for feasibility study, yet the contract would be between Ehler's and the Village.

Mr. Craig Wolf, President of E.H. Wolf & Sons Inc. Slinger, WI, appeared before the Board to discuss his plans for the properties in question. He stated that the plan is to build a building for office space and a warehouse.

Discussion was held on what the TIF assistance would be used for. It was noted that improvements of the property itself, infrastructure and road improvements off of Hartford Road are some of the items that the assistance would be used for.

Motion Otte/Behrend to approve entering into a contract with Ehler's agreement to provide tax incremental financing services for tax incremental district creation with the cost of \$5700 for Phase 1 to be paid by the property owner, Mr. Craig Wolf, as presented. Motion passed.

2. 2016 American Public Power Assoc. (APPA) Legislative Rally Grant

President Brandt stated that he would be unable to attend the rally March 7-9, 2016 and asked that if another trustee was interested in attending that they notify him by January 18, 2016.

Trustee Otte stated that he would be interested in attending.

3. Approve 2016-2017 Pollworkers

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President Brandt commented that it was good to see a long list of people interested in being pollworkers.

Motion Kohl/Dukelow to approve the 2016-2017 list of pollworkers. Motion passed.

6. Ordinances:

A. First Reading & Possible Action Thereon:

- 1. Ordinance #12-01-2015 – In the Matter of an Ordinance Repealing and Recreating Section 6.03 “Signs Not Requiring a Permit” C. “Signs for Public Charitable or Religious Institutions” of the Village Zoning Code of the Village of Slinger, Washington County, WI**

Trustee Kohl introduced Ordinance #12-01-2015

- 2. Ordinance #12-02-2015 – In the Matter of an Ordinance Repealing and Recreating Section 5.03 F. “Minimum Width of Parking Rows and Aisles” in the Village Zoning Code of the Village of Slinger, Washington, WI**

President Brandt stated that after a matter was brought before the Planning Commission, it was noted that this code was vague and outdated and needed to be updated.

Trustee Otte introduced Ordinance #12-02-2015

B. Second Reading & Possible Action Thereon: None

C. Third Reading & Possible Action Thereon: None

7. Communications & Possible Action Thereon:

Administrator Balcom reminded the Trustees to turn in their nomination papers to Village Hall by January 5, 2016.

8. Staff Reports:

A. Engineer’s Report – Fats, Oils & Grease (FOG) Flyer

Superintendent Moser stated that a flyer went out to all Village residents with their utility bill. He described the problems that FOG is causing the Cedar Bluffs lift station and stated that staff is trying to be proactive by informing the Village residents before other problems arise throughout the Village. Superintendent Moser discussed homeowner’s responsibilities. It was also noted that informing residents is one of the things the Village can do to prevent sewer problems as part of the permit process.

B. Treasurer’s Report – Where Do Your Tax Dollars Go?

Treasurer Wilber stated that she put together a chart that is displayed by the front desk of Village Hall for residents to view when paying their taxes. She stated that the display is there to give taxpayers more information on how this year’s levy is distributed and how the Village is trying to keep taxes down. Treasurer Wilber commented that tax collection is going very well so far.

9. Adjourn Meeting

Motion Fredericks/Dukelow to adjourn at 7:27pm. Motion passed.

Approved By: _____
Russell Brandt, President

Drafted By: Tammy Tennes, Clerk