

MINUTES OF VILLAGE BOARD MEETING

September 19, 2016

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 p.m. on Monday, September 19, 2016, in accordance with the Notice of Meeting delivered to the members on Friday, September 16, 2016.

1. Roll Call & Notice of Meeting:	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks		x (excused)
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel	x	
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Also Present: Jessi Balcom, Village Administrator
Margaret Wilber, Village Treasurer
Jim Haggerty, Village Engineer
Joel Schodron, Police Lieutenant
Vanessa Taylir, Library Director
Tammy Tennes, Clerk

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Approval of Minutes from 9-6-2016

B. Vouchers

C. Committee Reports: Library Board 8-11-2016, DPW August Update, Police Report August 2016, Update on Mid Moraine Legislative Committee by Trustee Otte

Trustee Otte stated that he was unable to attend the Mid Moraine Legislative committee meeting, but was informed that the local road improvement highway aide is increasing according to the governor's budget.

Motion Otte/Thiel to approve the Village Board minutes of 9-6-16, transmittal check #46613 in the amount of \$230.77; pre-authorized checks #46614-46658 in the amount of \$120,049.09 and payroll checks #160909001-160909061 in the amount of \$51,797.21 presented. Motion passed.

3. Appearances & Possible Action Thereon:

A. Open for Public Comments - None

4. Unfinished Business & Action Thereon:

A. Project Scope for Comprehensive Plan

Administrator Balcom stated that per the Board's request, staff requested from Vandewalle & Associates a scope and budget estimate for preparing a comprehensive plan update for the Village, which is required by state statutes every ten (10) years.

Discussion was held on the tasks outlined by Vandewalle & Associates and the necessity of them.

Board members shared their concerns about the cost of the update and were reminded that \$25,000 had been budgeted for the comp plan update, leaving an unanticipated cost increase of \$9,000, not the total \$34,000.

Village Board Meeting
9-19-16

Discussion was held about sending the updates out for request for proposal to see what other companies would charge.

The Board directed staff to look into clarification from Vandewalle & Associates of the mapping necessary and bring back to the Board.

5. New Business & Action Thereon:

A. Resolutions:

- 1. 09-03-2016 - A Resolution for a Cost-Share Grant from WI DNR for funding Urban & Community Forestry Projects or Urban Forestry Catastrophic Storm Projects specified in S 23.097 (1g) and (1r), Wis. Stats.**

Administrator Balcom informed that Board that Parks Supervisor Trame applies for this grant each year and it is a 50/50 matching grant that typically the Village has been fortunate to receive every other year. She stated that a resolution is part of the grant process.

Motion Otte/Thiel to approve a resolution for a cost-share grant from WI DNR for funding Urban & Community Forestry Projects or Urban Forestry Catastrophic Storm Projects specified in S 23.097 (1g) and (1r), Wis. Stats. as presented. Motion passed.

B. Licenses & Permits:

- 1. Bartender License for Alicia Wright**

Lieutenant Schodron informed the Board that no problems were discovered during the background check for this license.

Motion Gundrum/Kohl to approve bartender licenses for Alicia Wright, subject to all necessary fees being paid. Motion passed.

C. Review & Action:

- 1. Extraterritorial CSM in the NE 1/4 of Section 6 in the Town of Polk to divide a 2.732 acre parcel into 2 lots, one 1.54 acre lot containing an existing home and a vacant 1.378 acre lot located at the southwest corner of the intersection of CTH K and Rolling Hills Dr. (Property owners Peggy & Randy Krebs)**

President Brandt informed the Board that a certified survey map and a letter from the Town of Polk were in their packet for review and also that this item has gone before the Plan Commission and there were no issues with it. He also noted that this matches the Village's smart growth plan.

Motion Otte/Thiel to approve the extraterritorial certified survey map in the NE 1/4 of Section 6 in the Town of Polk to divide a 2.732 acre parcel into 2 lots, one 1.54 acre lot containing an existing home and a vacant 1.378 acre lot located at the southwest corner of the intersection of CTH K and Rolling Hills Dr. as presented. Motion passed.

2. 2017 Budget - Library Budget Fund 23

Library Director Taylir appeared before the Board and presented an overview of the 2016 library accomplishments and the 2017 goals.

Director Taylir informed the Board of the new system the library has joined and stated it should be up and running by December 15, 2016. She stated that with keeping the new system in mind, there are several unknowns because this has never been done in the state. Director Taylir stated that the Library did not borrow from reserves for two major reasons, those being the possible building project and the uncertain costs with merging into the new system.

Village Board Meeting
9-19-16

Discussion was held on the challenges with the new system and the possible reasons for the decrease in circulation.

Discussion was held on the difference within departments in Central Services.

3. 2017 Budget - Special Funds Budget Funds 21 & 29

Treasurer Wilber stated that Park and Municipal Building funds are used to track impact fees for the Village. She stated that staff tracks payments going in and out and the goal is for the impact fees to be used for future projects. Treasurer Wilber provided the Board with supplemental impact fee information, which included related debt service for both funds, which may be helpful when reviewing the Village's overall program for Park and Municipal Building impact fees.

4. 2017 TID #4 Budget – Fund 504 and 2017 TID #5 Budget – Fund 505

Treasurer Wilber stated that the increment amount for 2017 is a very rough estimate due to not having information for the other taxing entities. She stated that TID#4 accounts were not budgeted in 2016 due to the timing of increment revenue generation. She noted that the expenses were paid by the General Fund or RDA to be reimbursed by the TID as revenues become available.

Treasurer Wilber stated that TID #5 will show expenditure activity for 2017, but no revenue is expected until increment is generated. She stated that expenditures will be paid by the General Fund and other funds as needed, to be reimbursed by the TID as revenue becomes available.

5. Status of Redevelopment Authority (RDA) and 2017 RDA Budget – Fund 54

Treasurer Wilber stated that several questions arose as staff attempted to draft a 2017 budget for the Village's RDA, particularly in reference to the RDA's objectives for the coming year. She noted that the RDA was created in 1994 as a financing mechanism for TID #3, but currently had not been involved in the creation of TID #5. Treasurer Wilber stated that staff is asking for more direction from the Board on how they see RDA functioning.

President Brandt stated that the RDA needs to be redefined for the areas of the Village that need redevelopment.

Trustee Otte recommended that the Housing Authority be rolled into a Community Development Authority (CDA).

President Brandt noted that he is not familiar with a CDA. It was noted that a CDA could control housing aspects.

Administrator Balcom stated that research into a CDA is necessary prior to consideration of any action.

It was noted that for now the RDA budget will be a zero levy.

6. Police Dept. Tracs Computer Grant

Lieutenant Schodron stated that the Slinger Police Department uses Badger TraCS for their traffic enforcement software. He stated that the PD was recently advised that Badger TraCS is initiating an update to the current accident report portion of the software, which will be mandatory by January 1, 2017 and the update is not compatible with Windows XP. Lieutenant Schodron informed the Board that currently the PD has two squad computers that are still running Windows XP and these computers are not upgradable to a newer version of windows due to hardware issues.

Lieutenant Schodron informed the Board that the PD has budgeted for one computer in 2017 and that he has located a grant source through the Bureau of Transportation Safety (BOTS) that would pay for the second computer replacement. He stated that he would like the authority to obtain a grant to purchase a computer, with the money being paid upfront for the computer with funds from Fund 55 and later reimbursed through the BOTS grant.

Village Board Meeting
9-19-16

Motion Behrend/Thiel to approve the authorization of applying for a BOTS grant for the purchase of a computer and the original costs to be covered with funds from Fund 55 and then Fund 55 with be reimbursed from the BOTS grant as presented. Motion passed.

6. Ordinances:

A. First Reading & Possible Action Thereon:

1. Ordinance No. 09-01-2016 – An Ordinance annexing territory to the Village of Slinger, Washington County, WI (.039 acre triangular parcel for road improvements at the intersection of STH 175/Spur Road)

Ordinance 09-01-2016 was introduced by Trustee Thiel.

Motion Thiel/Otte to waive the three (3) readings and approve Ordinance No. 09-01-2016 – An Ordinance annexing territory to the Village of Slinger, Washington County, WI (.039 acre triangular parcel for road improvements at the intersection of STH 175/Spur Road) as presented. Motion passed.

B. Second Reading & Possible Action Thereon: None

C. Third Reading & Possible Action Thereon: None

7. Communications & Possible Action Thereon: None

8. Staff Reports:

A. Engineer’s Report – None

B. Treasurer’s Report – State of the Utilities, Village Credit/Debit Payment Program Update

Treasurer Wilber stated that although the utilities budget is not until the October 3 meeting, she wanted the Board to have the basic financials for each utility and be able to review the projects before that meeting.

Discussion was held on the largest electric utility customers and staff was directed to check on Little Switzerland’s usage.

Treasurer Wilber informed the Board that staff had been notified by the Public Service Commission (PSC) that the Village would be audited this year because it has been a significant time period since the Village’s last rate case. She did inform the PSC that the Village would be requesting a rate case for 2017 year.

Treasurer Wilber stated that staff has gotten the Village Attorney’s approval for the credit/debit payment program contract and will bring the contract to the next Board meeting for review.

9. Adjourn Meeting

Motion Gundrum/Otte to adjourn at 6:55p.m. Motion passed.

Approved By: _____
Russell Brandt, President

Drafted By: Tammy Tennes, Clerk