

MINUTES OF VILLAGE BOARD MEETING

May 16, 2016

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 p.m. on Monday, May 16, 2016, in accordance with the Notice of Meeting delivered to the members on Friday, May 13, 2016.

1. Roll Call & Notice of Meeting:	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl		x (excused)
Dean Otte	x	
Marlyss Thiel	x	
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Also Present: Jessi Balcom, Village Administrator
Margaret Wilber, Village Treasurer
Jim Haggerty, Village Engineer
Greg Moser, DPW Superintendent
Dean Schmidt, Police Chief
Tammy Tennes, Clerk

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Approval of Minutes from 5-2-2016

B. Vouchers

C. Committee Reports: DPW April Report, Building Inspector's Report April 2016, Police Report April 2016, Mid Moraine Legislative Committee Update by Trustee Otte

Trustee Otte stated that the speaker did not make the Mid Moraine Legislative Committee meeting, so he did not have anything to report. He stated that the next meeting will be in September and the discussion will be on liquor license regulations.

Motion Gundrum/Thiel to approve the Village Board minutes of 5-2-16, transmittal check #44013 in the amount of \$355.77; pre-authorized checks #44014-44064 in the amount of \$53,363.58 and payroll checks #160506001-160506047 in the amount of \$49,496.99 as presented. Motion passed.

3. Appearances & Possible Action Thereon:

A. Open for Public Comments:

Mr. Robert Frietag, 142 Kettle Moraine Dr. N., appeared before the Board with concerns about the Park, Recreation and Forestry Department. He stated that he had seen employees of the Parks Dept. at the Slinger Schools, even as far as Addison Elementary and was inquiring about the compensation the Village received from performing that work at these locations. Mr. Frietag expressed his displeasure of Village of Slinger employees working outside of the Village limits.

Treasurer Wilber stated that there is a contract between the Village and the Slinger School District for approximately \$16,000, yet the Parks Dept. does bill for an additional costs that arise while performing work at the schools.

Village Board Meeting
5-16-2016

Ms. Colleen Beimel, 224 W. Washington St., appeared before the Board with concerns about a retaining wall. She stated that she has a retaining wall that needs to be fixed. Ms. Beimel stated that several years ago the road in front of her home (W. Washington St., previously Hwy 175) was fixed and at that time the wall was put up.

President Brandt asked if Ms. Beimel had any paperwork in regards to the construction of the retaining wall, such as an agreement or who performed the work.

Ms. Beimel stated that she did not know anything about who did the wall, did not have anything in writing regarding the wall and that at the time of construction she had spoken with Dean Otte, who was the Village Clerk.

President Brandt noted that at the time of the Department of Transportation (DOT) road construction project the road was owned by the state and now it is a Village road.

Administrator Balcom asked if Ms. Beimel had any paperwork regarding the retaining wall. Ms. Beimel reiterated that she has no documentation regarding the retaining wall.

President Brandt stated that it needs to be determined if the retaining wall is in the right-of-way or on private property.

Discussion was held on the age and height of the retaining wall. It was noted that the life cycle of such a wall is 20-30 years.

Administrator Balcom stated that staff had been looking at the plans for the DOT project and they do not show a retaining wall. It was noted that a conversation was held with DOT personnel and DOT does not perform long term maintenance. Administrator Balcom noted that the project plan does not show a retaining wall at 224 W. Washington St. and the Village has no documents about this retaining wall.

Trustee Otte stated that during the project, homeowners were offered either compensation to put up their own wall or given bricks that were put up by someone in relation to the DOT project. He noted that Ms. Beimel's got a different retaining wall which was put up after the project.

Ms. Beimel stated that she was not offered money and does not know anything about the options Trustee Otte is referring to.

Engineer Haggerty stated that in reviewing the project plan for this project, there were no plans for a retaining wall at 224. W Washington St., so staff is unsure who put up the wall.

Trustee Otte asked that this item go on the June 7, 2016 Village Board agenda and in the mean time staff will try to see if they are able to find out who put up the retaining wall and whose property the wall is on in regards to maintaining it.

4. Unfinished Business & Action Thereon: **A. Crosswalk Painting Follow-up**

Engineer Haggerty stated that he had requested a revised estimate from Century Fence for painting exiting crosswalks along East Washington St and the cost for the total work is \$8,320.00. He reminded the Board that staff is recommending the crosswalks be replaced in 2017 as part of a roadway rehabilitation project.

It was noted that this is a safety issue and the crosswalks should be painted.

Motion Otte/Fredericks to approve Century Fence painting existing crosswalks along East Washington St. (Intersections of E. Washington St. & Oakview Dr.; E. Washington St. & Glen Hill Dr. and Slinger Rd. & Polk St.) for a cost not to exceed \$8,320.00 as presented. Motion passed.

B. Traffic Study Proposal for E. Washington Street

Engineer Haggerty stated that staff is recommending a traffic study along East Washington St. between STH 60 to Slinger Rd. as a follow up to the previous discussions the Village Board held regarding existing pavement markings and pedestrian accommodations along this section of roadway. He stated that the proposal before the Board is from RA Smith and the general scope of work will include a review of the existing traffic and projecting traffic counts to year 2036, reviewing crash history and providing a traffic warrant evaluation at the intersections of Glen Hill Dr. and Slinger Rd. to determine if these locations would benefit from the installation of traffic signals. Engineer Haggerty stated that the study will also include thirteen (13) hour traffic counts (from 6am to 7pm) at the intersections of East Washington St. and Glen Hill Dr. and Slinger Rd. that will provide the data to use for the signal warrant and to assist with improving pedestrian and bicycle accommodation at these locations.

It was noted that the study would be performed while school is still in session to evaluate conditions experienced by the school aged pedestrians.

Trustee Otte asked that this item be tabled to see if the crosswalk signs work.

Trustee Fredericks noted that the study is a preventative measure and should be done.

Discussion was held on the installation of traffic lights and it was noted that lights were more expense than the entire cost of the project.

Engineer Haggerty stated that the study must be conducted before any changes can be considered on this road way.

Motion Fredericks/Gundrum to approve a traffic study for E. Washington Street as presented. A roll call vote was taken on this motion with the following results: Yea's: Behrend, Brandt, Fredericks, Thiel, Gundrum; Nay's: Otte. Motion passed.

5. New Business & Action Thereon:

A. Resolutions:

1. Resolution #05-02-16: A Resolution Authorizing the Transfer of Funds, the Establishment of an Escrow Account with Respect to and the Defeasance of the General Obligation Refunding Bonds, Series 2010B, Dated November 4, 2010

Treasurer Wilber stated that this is the first step within the last step to close TID #3. She stated this action will enable the Village to set money aside in an escrow account that will be used to pay the remaining debt associated with TID #3.

It was questioned what interest rate the Village would be getting for the bonds. Treasurer Wilber stated that the interest rate is unknown at this time, but it is believed to be favorable because of the market at this time.

Motion Otte/Fredericks to approve Resolution #05-02-16: A Resolution authorizing the transfer of funds, the establishment of an escrow account with respect to and the defeasance of the general obligation refunding bonds, Series 2010B, dated November 4, 2010 as presented. Motion passed.

2. Resolution #05-03-2016: Slinger Wastewater Treatment Facility Compliance Maintenance Resolution (ECMAR)

Superintendent Moser reviewed the compliance maintenance annual report with the Board. He stated that overall the report was good on the Village's behalf and that the resolution is a way to keep up open communication between the Board and the Utility Operators.

Village Board Meeting
5-16-2016

Motion Otte/Fredericks to approve Resolution #05-03-2016: Slinger Wastewater Treatment Facility Compliance Maintenance Resolution (ECMAR) as presented. Motion passed.

B. Licenses & Permits: None

C. Review & Action:

1. Meeting Room Use Policy

Administrator Balcom stated that the current meeting room use policy needed some revisions as the hours of operation of Village Hall have changed in the past few years. She stated that the revised policy states that a Village resident needs to request to use the facility and complete a request form. Administrator Balcom also stated that someone from the group must be present before Village Hall is closed, which could be either 5 or 6pm because when the doors are locked they will not be unlocked, so a member from the group requesting to utilize the room needs to be present to let in other members of their group. She stated that there is no fee being charged at this time, but a charge could be charged if there is damage to Village property.

President Brandt asked what the recent history of people wanting to use the two rooms within Village Hall has been.

Administrator Balcom noted that homeowner associations and non-profit groups have asked to use the Village facilities.

It was noted that there has been more interest in using the Village Hall rooms since 1st National Bank closed their community room.

Motion Thiel/Behrend to approve the Meeting Room Use Policy as presented. Motion passed.

6. Ordinances:

- A. First Reading & Possible Action Thereon: None**
- B. Second Reading & Possible Action Thereon: None**
- C. Third Reading & Possible Action Thereon: None**

7. Communications & Possible Action Thereon: None

8. Staff Reports:

A. Engineer's Report – Well #5 Update, Welcome to Slinger Sign, W. Washington St. Electric Work

Engineer Haggerty stated that Well 5 is currently down for rehabilitation. He stated that the well casing looks to be in good shape but it has significant iron and manganese on it. Engineer Haggerty stated that the maintenance will take approximately 2-3 weeks.

Engineer Haggerty stated that the welcome to Slinger sign was re-installed along Kettle Moraine Dr. North across from Held's.

Engineer Haggerty stated that Pieper Electric will begin directionally boring next week along W. Washington St. from Maple Ave. to Oak St. as part of a downtown looping project. He stated that the project will also convert some of the last remaining older electric services.

9. Closed Session

Go Into Closed Session Pursuant to Authorization Conferred by WI Statute 19.85 1(e) – Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session (Consideration of possible developer incentive for multifamily development – Hillside Terrace Apartments & redevelopment project by EH Wolf & Sons)

Village Board Meeting
5-16-2016

Motion Behrend/Gundrum to go into closed session at 6:58 p.m. to include Administrator Balcom, Deb Reinbold from the Economic Development of Washington County, Treasurer Wilber and Engineer Haggerty. A roll call vote was taken on this motion with the following results: Yea’s: Behrend, Brandt, Fredericks, Thiel, Gundrum, Otte; Nay’s: None. The motion passed unanimously.

10. Return Into Open Session & Take Action if Necessary

Motion Thiel/Behrend to return into open session at 7:50 p.m. with no action taken. A roll call vote was taken on this motion with the following results: Yea’s: Brandt, Behrend, Fredericks, Thiel, Gundrum, Otte; Nay’s: None. The motion passed unanimously.

11. Adjourn Meeting

Motion Fredericks/Behrend to adjourn at 7:51p.m. Motion passed.

Approved By: _____
Russell Brandt, President

Drafted By: Tammy Tennes, Clerk