

DEPARTMENT PARKS, RECREATION & FORESTRY
FUND 22

Program Description:

The Parks, Recreation and Forestry Department is responsible for the operation and general maintenance of all Village Parks, aquatic facilities and street trees. The Department is also responsible for the creation, promotion and management of all sports, recreational programs and special events.

Recreation programs are self-supporting through the collection of registration, program fees and sponsorships. In 2015 the Parks, Recreation and Forestry Department is projected to generate over \$500,000 in total revenues. The department is projected to collect \$260,746.46 in revenues through programs, fees and sponsorships, while collecting only \$239,254.00 in tax dollars.

This Department generates further revenue in the form of concession sales, park rentals, beach fees, team sponsorships, sponsor banner sales, activity guide advertising, property rental fees, and contracts with the Slinger School district and other organizations. This department works extremely hard to work cooperatively with as many organizations as possible to provide additional revenues and share resources. A large portion of the Department's capital improvements is funded through the sponsor banner program along with community donations. The Parks, Recreation and Forestry staff works closely with many community organizations and local businesses, which have been extremely generous in supporting our Department's programs and services.

2015 Accomplishments:

- Updated Comprehensive Outdoor Recreational Plan
- Completed year three of EAB action plan
- Secured a forestry grant in 2015
- Worked with Richfield and Jackson to restructure Girls Fast Pitch Program
- Collected over \$6,000.00 in sponsor banner sales
- Continued to increase and improve our contract with Slinger School District
- Converted online registration software to decrease transaction fees
- Made dugouts at Community Park Small field ADA Accessible
- Installed two little libraries in our parks
- Completed year one of ice rink in Slinger

2016 Objectives:

- Work with Richfield and Hartford to restructure Boys Little League Program
- At least \$6,000 in sponsor banner sales
- Add new equipment to Brendan's Playground
- Decrease chemical usage at the Slinger Beach to cut costs
- Make basketball courts at Community Park ADA Accessible
- Complete year four of EAB action plan

Staffing

Position	FTE (Full-Time Equivalent)
Parks & Recreation Director	1.0
Pond & Recreation Supervisor	1.0
Parks & Forestry Supervisor	1.0
Park Maintenance	0.25
Park Maintenance & Pond, Seasonal	2.12
Pond Staff, Seasonal	1.50

Salary and Wage Distributions

- The Parks & Recreation Director's salary is \$63,869.40 and the entire amount is found in the line item "Recreation Director Salary".
- The Pond & Recreation Supervisor's salary is \$50,000.00. This amount is now found entirely under the line "Rec & Pond Supervisor".
- The Parks & Forestry Supervisor's salary is \$50,000.00. This is found under "Parks Supervisor Salary".
- Park Maintenance, Seasonal and Pond Staff Seasonal wages range from \$7.25 to \$24.00/hour, depending on qualifications and job duties. These are found under "Park Maintenance Part-Time Wages" and "Pond Part-Time Wages".

Account Detail

- 47300-000 – Town Revenue: 2014 was the last year that the Department received a payment from the Town of Hartford under a settlement agreement that was established in 2003.
- 48210-000 – Rent: These revenues are generated through the rent of park facilities, including the structure used for the annual haunted house at Fireman’s Park.
- 51120-140 – Park Board Per Diem: This amount was calculated for 5 Board members attending 12 meetings per year at \$25.00 a meeting.
- 55352-300 – Supplies & Expenses: This account is used for conferences, memberships, training, mileage and cell phone service.
- 55352-310 – Central Services: This is the amount paid to the Central Services fund for support functions such as accounting and payroll, administration, office utilities and supplies. This figure is calculated using number of hours worked and total budget amount in ratio to the total general operating expense. A more detailed explanation of this fee is found under “Central Services – Fund 76”.
- 55352-530 – Central Services - Building: This amount is also paid to the Central Services fund for office space and is calculated on square footage.
- 55354-220 – Utility Service: This cost is for the utilities used at park facilities outside of the administrative office.
- 55354-300 – Park Maintenance Supplies & Expense – This account is for supplies used at the parks, including top soil, baseball mix, sand, paint and janitorial services.
- 55354-345 – Equipment Rent: This is a fee paid to the Central Equipment fund for the use of Village-owned vehicles. The amount is calculated using the total number of work hours for the Department and a factor determined by the type of vehicle used. These calculations are explained in more detail under “Central Equipment – Fund 75”.
- 55400-800 – Forestry Supplies & Expense: This account tracks the various costs associated with the Department’s Forestry program.

**2016 PROPOSED BUDGET
PARKS, RECREATION & FORESTRY - FUND 22**

		2014 ACTUAL 12/31/2014	2015 ACTUAL 7/31/2015	2015 PROJECTED YEAR-END	2015 AMENDED BUDGET	2016 PROPOSED BUDGET	%CHANGE BUDGET
220-41110-000-000	REAL & PERSONAL PROPERTY TAX	234,557.00	239,304.00	239,254.00	239,254.00	249,431.00	4.25%
220-45210-000-000	GRANTS & AWARDS	504.47	470.47	11,000.00	-		n/a
220-46701-000-000	YOUTH B/B LEAGUE	2,441.00	102.00	3,000.00	3,000.00	3,000.00	0.00%
220-46708-000-000	REC BOOK ADS	1,575.00	1,275.00	1,700.00	1,500.00	1,500.00	0.00%
220-46717-000-000	LITTLE LEAGUE	47,722.38	38,146.46	41,146.46	54,000.00	54,000.00	0.00%
220-46720-000-000	L/L DAY	4,070.00	3,168.56	3,168.56	4,500.00	4,000.00	-11.11%
220-46724-000-000	WPRA TICKETS	5,224.25	4,220.25	6,300.00	4,000.00	6,300.00	57.50%
220-46729-000-000	SWIMMING LESSONS	3,760.00	2,750.00	2,850.00	5,000.00	3,000.00	-40.00%
220-46730-000-000	FLAG FOOTBALL LEAGUE	6,672.02	699.00	7,500.00	7,500.00	7,500.00	0.00%
220-46735-000-000	POND FEES	25,106.40	22,188.00	31,099.35	26,000.00	26,000.00	0.00%
220-46736-000-000	SOFTBALL	8,000.00	6,175.00	6,175.00	7,500.00	7,000.00	-6.67%
220-46750-000-000	CONS STAND SALES	32,216.51	24,233.21	41,542.65	35,000.00	30,000.00	-14.29%
220-46890-000-000	RECREATION PROGRAMS	81,069.21	53,196.51	85,000.00	82,000.00	85,000.00	3.66%
220-47311-000-000	SCHOOL MAINT AGREEMENT	23,711.94	2,539.00	18,000.00	16,300.00	20,000.00	22.70%
220-48210-000-000	RENT	10,480.00	10,800.00	14,000.00	14,000.00	14,000.00	0.00%
220-48220-000-000	SIGN RENT REVENUE	10,575.00	6,200.00	6,200.00	3,000.00	6,000.00	100.00%
220-48500-000-000	DONATIONS	9,600.00	1,000.00	1,000.00	-	-	n/a
220-49230-000-000	TRANSFER FROM RESERVES	-	-	-	18,000.00	39,795.00	121.08%
	TOTAL REVENUES	507,285.18	416,467.46	518,936.02	520,554.00	556,526.00	6.91%

**2016 PROPOSED BUDGET
PARKS, RECREATION & FORESTRY - FUND 22**

	2014 ACTUAL 12/31/2014	2015 ACTUAL 7/31/2015	2015 PROJECTED YEAR-END	2015 AMENDED BUDGET	2016 PROPOSED BUDGET	%CHANGE BUDGET
220-51120-140-000 PARK BOARD PER DIEM	875.00	1,075.00	1,075.00	1,250.00	1,250.00	0.00%
220-55312-300-000 YOUTH B/B LEAGUE	1,588.00	1,736.91	1,736.91	1,500.00	1,700.00	13.33%
220-55314-300-000 RECREATION PROGRAMS	59,667.07	40,425.37	60,300.63	58,000.00	60,000.00	3.45%
220-55315-300-000 REC BOOK EXPENSES	2,330.00	1,185.00	2,031.43	2,400.00	2,300.00	-4.17%
220-55317-300-000 LITTLE LEAGUE	15,164.00	12,186.43	16,177.07	14,000.00	12,000.00	-14.29%
220-55320-300-000 L/L CLOSING CEREMONIES	569.76	-	-	-	-	n/a
220-55329-300-000 SWIMMING LESSONS	3,488.00	1,448.00	3,273.00	2,500.00	2,000.00	-20.00%
220-55330-300-000 FLAG FOOTBALL LEAGUE	3,786.03	-	3,000.00	3,000.00	3,000.00	0.00%
220-55331-300-000 WPRA TICKET PROGRAM	6,062.00	536.00	6,168.25	3,800.00	6,100.00	60.53%
220-55335-102-000 POND & REC SUPERVISOR	46,543.20	28,810.22	50,000.00	50,000.00	50,000.00	0.00%
220-55335-104-000 POND P/TIME WAGES	22,731.81	14,579.35	23,602.65	24,000.00	22,000.00	-8.33%
220-55335-130-000 POND S/S TAX	2,101.55	4,497.68	5,980.26	5,980.26	5,661.00	-5.34%
220-55335-132-000 POND RETIREMENT	3,258.02	1,959.12	3,358.49	3,500.74	3,300.00	-5.73%
220-55335-133-000 POND INS & BENEFITS	9,960.21	10,744.23	18,418.68	21,913.00	23,447.00	7.00%
220-55335-220-000 POND UTILITY SERVICES	11,600.02	4,722.80	9,445.60	14,000.00	11,000.00	-21.43%
220-55335-300-000 POND SUPPLIES & EXP	22,612.75	22,976.99	23,460.26	21,000.00	20,000.00	-4.76%
220-55336-300-000 SOFTBALL	4,776.50	1,775.00	2,971.83	3,500.00	3,000.00	-14.29%
220-55350-300-000 CONS STAND	22,882.77	17,835.72	22,583.22	20,000.00	20,000.00	0.00%
220-55352-101-000 REC DIRECTOR SALARY	61,176.96	36,822.80	63,870.00	63,869.40	63,870.00	0.00%
220-55352-130-000 REC DIRECTOR S/S TAX	14,913.34	3,780.11	4,982.12	4,982.12	4,886.00	-1.93%
220-55352-132-000 REC DIRECTOR RETIREMENT	4,282.29	2,504.00	4,292.57	4,471.38	4,216.00	-5.71%
220-55352-133-000 REC DIRECTOR INS & BENEFITS	26,121.52	11,196.41	19,193.85	21,913.00	23,447.00	7.00%
220-55352-300-000 REC DIRECTOR SUPPLIES & EXPENS	1,889.07	1,104.62	1,893.63	2,000.00	2,000.00	0.00%
220-55352-310-000 PARKS&REC CENTRAL SERVICES	23,464.00	11,884.00	23,770.00	23,770.00	23,770.00	0.00%
220-55352-530-000 PARKS&REC CENTRAL SVC-BLDG	5,118.00	2,594.00	5,186.00	5,186.00	5,186.00	0.00%
220-55352-800-000 REC DIRECTOR CAPITAL OUTLAY	9,600.00	-	-	-	-	n/a
220-55354-101-000 PARKS SUPERVISOR SALARY	41,899.20	28,757.37	50,000.00	50,000.00	50,000.00	0.00%
220-55354-104-000 PARK MAINT P/TIME WAGES	9,803.74	7,675.37	10,728.02	10,000.00	10,500.00	5.00%
220-55354-130-000 PARK MAINT S/S TAX	1,975.26	3,440.89	4,401.67	4,401.67	4,402.00	0.01%
220-55354-132-000 PARK MAINT RETIREMENT	2,932.94	1,955.46	3,352.22	2,897.00	3,300.00	13.91%
220-55354-133-000 PARK MAINT INS & BENEFITS	7,398.20	10,622.92	18,210.72	21,913.00	23,447.00	7.00%
220-55354-200-000 PARK MAINT CONTRACT SERVICES	12,777.00	4,533.00	11,000.00	12,000.00	12,000.00	0.00%
220-55354-220-000 PARK MAINT UTILITY SERVICE	11,958.52	5,198.00	10,000.00	10,000.00	10,000.00	0.00%
220-55354-300-000 PARK MAINT SUPPLIES & EXPENSE	25,037.37	22,063.78	25,000.00	24,000.00	24,000.00	0.00%
220-55354-345-000 PARKS&REC CENTRAL EQUIPMENT	11,525.00	6,540.00	12,678.00	12,678.00	16,244.00	28.13%
220-55354-800-000 PARK MAINT CAPITAL OUTLAY	32,085.15	2,696.29	2,696.29	-	15,000.00	n/a
220-55400-300-000 FORESTRY SUPPLIES & EXPENSE	8,412.91	17,870.65	18,000.00	7,500.00	7,500.00	0.00%
220-55400-800-000 FORESTRY CAPITAL OUTLAY	3,000.00	-	3,000.00	3,000.00	6,000.00	100.00%
TOTAL EXPENDITURES	555,367.16	347,733.49	545,838.37	534,925.57	556,526.00	4.04%
Excess Revenues over Expenditures	(34,813.16)	68,733.97	(26,902.35)	(14,371.57)	-	